bintec elmeg User guide





elmeg IP120

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### Aim and purpose

This document is part of the user manual for the installation and configuration of bintec elgmeg devices. For the latest information and notes on the current software release, please also read our release notes, particularly if you are updating your software to a higher release version. You will find the latest release notes under <a href="https://www.bintec-elmeg.com">www.bintec-elmeg.com</a>.

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# elmeg IP120 - More than just a telephone

Your elmeg IP120 is an IP phone designed for professional use.

#### ♦ Easy to set up

Use the automatic configuration via the hybird phone system. Both function keys and SIP configuration can be configured and auto-provisioned via the hybird phone system.

#### ♦ Web user interfaces for telephony and configuration

Operate and configure your telephone from your PC with ease.

#### ♦ High Definition Sound Performance - HDSP

Make phone calls with brilliant sound quality.

#### ◆ Phone functions for the professional user

Use the call divert, conference call, automatic ringback, call reject and Do Not Disturb (DND) functions.

#### ◆ Multiple directories

Manage your personal directory with up to 200 entries. Use an LDAP directory or online directories on the Internet.

#### Network connection

Connect your telephone to the local network via Ethernet. Connect a PC using your telephone as a 100 MBit Ethernet switch.

#### Protect the environment

Reduce environmental pollution with the power-saving power adapter.

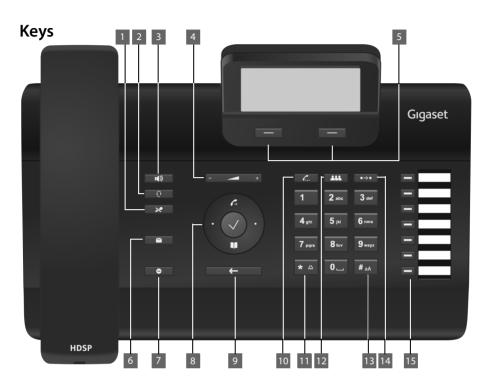
#### Individual settings

Load your own ring tones.

Assign functions or frequently used numbers to the keys.

Further information about your phone can be found at www.bintec-elmeg.com.

# Phone overview



1	Mute key	Activate/deactivate microphone (mute)			→ S.36
2	Headset key	Make call via headset			→ S.34
3	Speaker key	Activa	nte/deactivate speaker		→ S.36
4	Volume key	Depending on the operating mode: Adjust the volume of the speaker, receiver, headset or ringer			→ S. 36
5	Display keys	Activa	ite display functions		→ S. 24
6	Message Centre	Open call and message lists		→ S.55	
7	Do Not Disturb key	Do Not Disturb (DND) function		→ S. 37	
8	8 Navigation key		Scroll through lists and entries. In idle status:		
		<b>C</b> →	Open redial list.		→ S. 44
		<b>✓</b>	Confirm or start action, select	entry	→ S. 26
		Ų	Open directory		→ S. 47
9	End call/back key	End/reject call; cancel function; go back one menu level (press briefly); return to idle status (press and hold)		→ S. 27	
10	Consultation key	Initiate/end consultation call, put participant on hold		→ S.39	
11	Star key	Displa	y special characters	During text entry	→ S. 25
				During dialling	→ S.32
	Activate/deactivate ring tone			→ S. 37	

12	Conference key	Initiate conference call	<b>→</b> S.	. 39
13	Hash key	Switch text mode (upper and lower case letters, numbers)	<b>→ S</b> .	. 25
		Activate/deactivate keylock		
14	Transfer key	Transfer call to another party	<b>→ S</b> .	. 40
15	Function keys	Programmable keys	<b>→</b> S.	. 102

# **Understanding Light Emitting Diodes (LEDs)**

•	Flashes	Incoming call.	→ S.34
	Lights up	Call is being made via the speaker.	→ S.36
Q	Lights up	Call is being made via the headset.	→ S.34
×	Lights up	The microphone is muted.	→ S.36
	Flashes	New message in the Message Centre.	→ S. 55
•	Lights up	"Do Not Disturb" function is activated.	→ S. 37
	Flashes	Incoming call on the number programmed to this key.	→ S. 33
	Lights up	Call is being made on the number programmed to this key.	

# **Understanding the display**



You set the time and date format using the Web configurator (→ S. 106).

### Understanding the display symbols

$\checkmark$	New message in the Message Centre.			
*	The microphone is muted.			
<b>■</b> (1)	Call is being made via the speaker. Flashing: Incoming call.			
Q	Headset connected			
*	Ringer deactivated.			
	"Do Not Disturb" function is activated.			
111	Telephone in conference call.			
	Secure connection.			
HIDSP	HDSP quality connection.		→ S. 35	
مه	New messages on the network mailbox.	The number is displayed to the	→ S. 54	
C.	Missed calls.	right.	→ S. 44	

Other icons may appear depending on the function. These are displayed alongside the corresponding description.

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# Following safety precautions

Warning

Be sure to read this user guide and the safety precautions before using your telephone.



Use only the power adapter indicated on the device.



Using your telephone may affect nearby medical equipment. Be aware of the technical conditions in your particular environment, e.g., doctor's surgery. If you use a medical device (e.g., a pacemaker), please contact the device manufacturer. They will be able to advise you regarding the susceptibility of the device to external sources of high frequency energy (for the specifications of your bintec-elmeg product see "Technical Data").



The devices are not splashproof. For this reason do not install them in a damp environment such as bathrooms or shower rooms.



Do not use the devices in environments with a potential explosion hazard (e.g., paint shops).



If you give your phone to a third party, make sure you also give them the user guide.



Remove faulty devices from use or have them repaired by our Service team, as these could interfere with other wireless services.

Please note

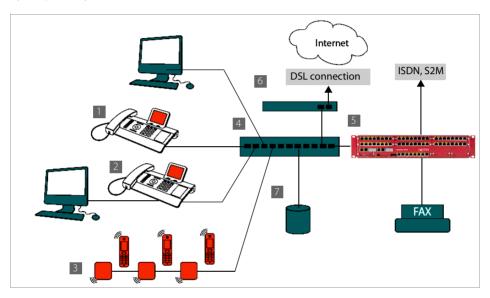
The Ethernet cable supplied is intended for connecting a PC. To connect the telephone to the local network use shielded cables exclusively.

# Using the phone in different scenarios

# Using your phone in a professional environment with phone system and server structure

If you use your elmeg IP120 in a corporate network with a telephone infrastructure, your phone incorporates functions and data from the phone system and servers.

In a corporate environment, the VoIP accounts and most of the settings are configured centrally by the phone system.

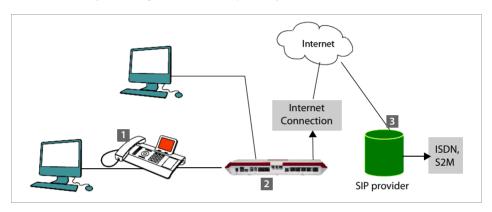


- elmeg IP120 telephone
- 2 elmeg IP120 telephone with integrated switch. Your PC is connected directly to the phone, providing you with an additional LAN connection in your network.
- 3 DECT IP bases for connection to DECT handsets
- 4 Ethernet switch Supports Quality of Service (QoS), 100 Mbit or Gigabit Ethernet and PoE (Power over Ethernet).
- 5 Phone system (e.g., hybird 600)
  Forms Internet telephony, ISDN or S2M connections. Analogue devices can be connected. A network connection is established using Ethernet.
- 6 Acts as a gateway to the Internet for the connected devices. Routes VoIP calls from the phone system to the Internet.

- File, e-mail and workgroup servers, or NAS systems, can be seamlessly integrated into the phone system architecture. As a result:
  - Invitations to conference calls can be organised via the phone system
  - The phone system can be backed up to a server or the system can be started via the network
  - Online directories (LDAP) can be managed centrally

### Using your phone in a simplified environment without a phone system

You can also use your elmeg IP120 without a phone system.



- elmeg IP120 telephone with integrated switch.
  Your PC is connected directly to the phone, providing you with an additional LAN connection in your network.
- 2 Acts as a gateway to the Internet for the connected devices. Routes VoIP calls from the phone to the Internet.
- 3 The SIP provider transfers calls from the Internet and establishes a connection with the standard telephone network.

In this scenario, you must **manually configure** the VoIP accounts for your phone. You can create up to 6 VoIP accounts on your phone.

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# First steps

# Check the package contents



Telephone: elmeg IP120



Receiver with cable for connection to the phone



Ethernet cable for connecting a PC



Wall bracket and

Tool for fixing the handset retainer when mounting the device on the wall.



Insert strips for labelling the function keys (with protective film)

#### Optional:

Power adapter for connecting the phone to the mains power supply (if required) with three different plug-in modules (Europe, Great Britain, USA)

The device is powered by PoE (Power over Ethernet) if it is connected to a switch with PoE-functionality (→ 5. 16).

Fir	mw	are	up	date

Whenever there are new or improved functions for your elmeg IP120, firmware updates are made available for you to download to your phone via hybird phone system (S. 113). If this results in operational changes to your phone, a new version of this user guide or the necessary amendments are published on the Internet at www.bintec-elmeg.com. Select the product to open the relevant product page for your telephone, where you will find

a link to the user guide.

To find out what version of firmware is currently loaded on your phone, see S. 115.

# Setting up and connecting the device

The phone is designed for use in dry rooms in a temperature range of  $\pm 0^{\circ}$ C to  $+45^{\circ}$ C.

▶ Set up the phone at a central point where a connection to the local network is available.

#### Warning

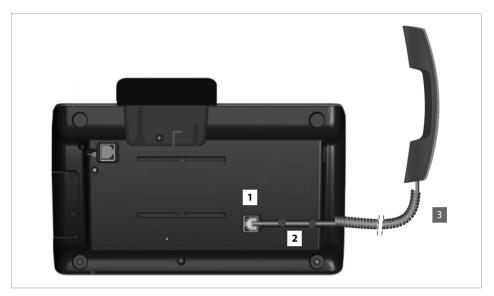
- ◆ Never expose the elmeg IP120 to the following: heat sources, direct sunlight or other electrical appliances.
- ◆ Protect your elmeg IP120 from moisture, dust, corrosive liquids and fumes.

#### Please note

You can also mount your elmeg IP120 on the wall (→ 5.18).

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# Connecting the receiver



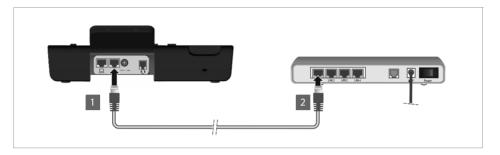
- Insert the connector, which can be found on the longer straight end of the connection cable, into the connection port on the bottom of the phone.
- 2 Place the straight part of the cable in the cable recess provided.
- 3 Insert the other jack on the connection cable into the port on the receiver.

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# Connecting the network cable

To make calls via VoIP, your phone must have Internet access. This connection is established in the local network via a gateway.

You connect your phone to the same local network as the gateway. See the **Using the phone in different scenarios** section on **S. 9** for an overview of the different options.



Attach one end of the Ethernet cable to the right-hand LAN port on the rear of the phone.



2 Attach the other end of the Ethernet cable to a LAN port on your network Ethernet switch or on the router itself.

Please exclusively use a shielded cable for the connection.

#### Warning

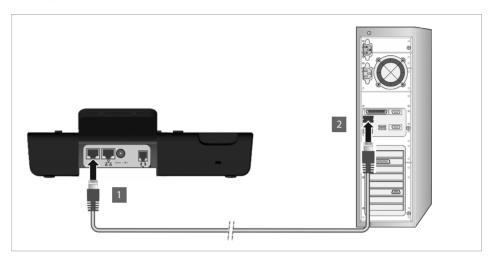
If you connect your elmeg IP120 to a PoE-capable Ethernet switch (PoE class IEEE802.3af), it will be supplied with power via PoE (Power over Ethernet). The PoE network must not exceed the premises boundaries.

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### Connecting the PC

Your phone has an integrated two-port switch. This allows you to connect your PC to the local network via the phone and avoid using additional connection ports on the switch or router.

The Ethernet cable supplied is intended for this connection. Do not use this cable to connect the telephone to the local network ( $\rightarrow$  5. 14).



- 1 Connect an Ethernet cable to the left-hand LAN port on the rear of the phone.
- 2 Connect the other end of the Ethernet cable to a LAN port on the PC.



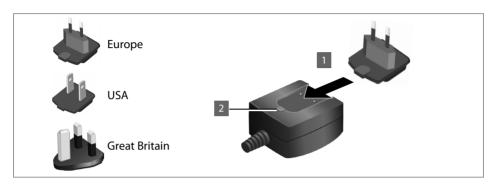
#### Please note

You can operate and configure your elmeg IP120 using this or any other PC within the local network. For more information please see the chapter Web configurator – configuring the phone on a PC, → S. 71. The elmeg IP120 can be auto-provisioned in cooperation with a hybird. For more information please see the hybird documentation.

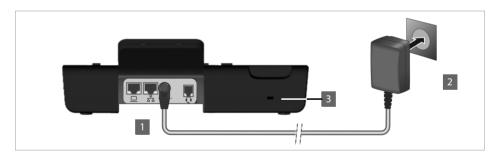
# Connecting a device to the mains power supply (if required)

Your elmeg IP120 is supplied with sufficient power by PoE (Power over Ethernet) and does not need to be connected to the mains power supply. **Prerequisite:** The device is connected to an Ethernet switch with PoE functionality (PoE class IEEE802.3af) (→ **S. 14**).

To connect your device to the mains power supply, if required, a power adapter is supplied with three different plug-in modules for Europe, Great Britain and the USA. First attach the appropriate plug-in module to the power supply unit.



- Slide the required plug-in module into the recess on the underside of the power supply unit until it clicks into place.
- 2 To remove the plug-in module again, press on the button marked **Push** and pull the plug-in module out of the power supply unit.



- 1 Connect the power adapter to the port on the rear of the phone.
- 2 Then insert the plug into the mains socket.

12 V <b>::</b>	<del>€-</del> +
----------------	-----------------

#### Warning

Use only the power adapter supplied.

#### — Please note

You can safeguard your device against theft by fitting a Kensington lock. The corresponding hole can be found on the rear of the device (3).

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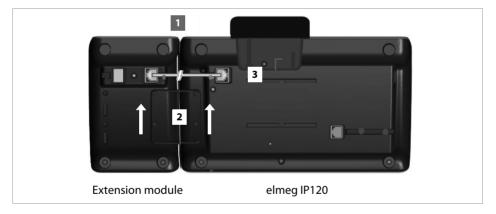
# **Connecting extension modules (optional)**

You can increase the number of programmable keys using extension modules (max. two; can be ordered as accessories  $\rightarrow$  **5.** 117). Each module includes 14 additional programmable keys. The function keys can be programmed using the Web configurator ( $\rightarrow$  **5.** 102).



#### The package contains:

- ◆ One extension module
- ◆ One connection frame with four fastening screws
- ◆ One connection cable
- ◆ Insert strips



- Position the extension module to the right of the phone (on left when viewed from below), so that the module and phone are the same height and meet in the centre.
- 2 Insert the clasps on the connection frame into the respective notches on the phone and module and push the connection frame upwards until it clicks into place. Secure the connection frame with the screws provided.
- 3 Establish the connections using the cable supplied.

#### Please note

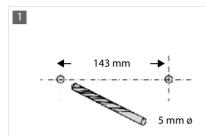
If the extension module does not work after installation, restart your device (disconnect it from the mains power supply and reconnect it).

If you attach more than one extension module, the device *must* be connected to the mains power supply via a power adapter.

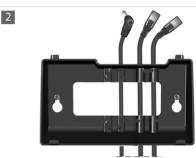
# Wall mounting

It is also possible to mount the elmeg IP120 on the wall using the supplied wall bracket.

▶ Unplug the cables from the phone before you begin.



▶ Drill two dowel holes and insert dowels. You can use the wall bracket as a drilling template.



▶ Thread the cables through the cable guides on the back of the bracket and screw it to the wall.



Remove the handset retainer from the cradle using the tool provided, and replace it with the ridge pointing upwards.

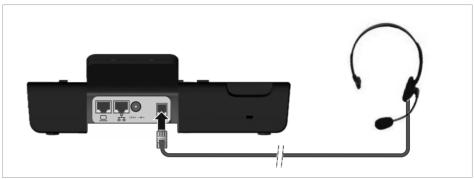


- Attach the phone to the wall bracket by first hooking it onto the hooks at the bottom and then tilting the top back towards the wall and pushing it downwards.
- Reconnect the cables.

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# Connecting a headset

You can connect a headset via the RJ9 connector of your elmeg IP120.



Connect the cable for the headset to the RJ9 connector on the phone.



# Setting up the device (for the first time)

Your device will start **automatically** as soon as it is connected to the mains power supply. Please be aware that the device is powered by PoE (Power over Ethernet). This means that it is supplied with power as soon as it is connected to an Ethernet switch with PoE-functionality.

The first time you use the device, an installation wizard will start automatically and guide you through the necessary installation steps.

# Configuring language and time zone settings



- Use the navigation key to select the required language. To do this, press up or down on the navigation key ②.
  - Further information about the navigation key can be found on  $\rightarrow$  5. 26.
- Press the display key under OK to confirm your selection.
  - You can also use the OK function on the navigation key (by pressing ✓ in the centre of the key).



- Use the navigation key to select the required time zone.
- Press the display key under OK to confirm your selection.

When you have made your selection, press the end key to return to the last entry screen. You can correct your selection if necessary.

#### — Please note

The date and time are automatically set by a time server. The time server is a provisionable parameter which is set by default via DHCP by the hybird phone system. You can select a time server using the Web configurator or deactivate this function (→ 5. 106).

### Establishing a connection to the local network

Your phone must be connected to the local network before it can connect to the Internet and before you can operate it from a PC.

The device checks to see if a network connection already exists. The network connection is automatically established if the phone has automatically been assigned an IP address from a DHCP server in the network. If this is the case, the following screen will not appear and you can skip to  $\rightarrow$  5. 22.

#### — Please note

automatically.

The following network configuration is the default setting on your device: LAN with IP protocol version 4 (IPv4) and DHCP.

If your phone has no network connection, you will need to configure the network manually. Depending on the type of network, you will need the following information about the configuration:

- ◆ If the network uses IP protocol version 4 (IPv4) with a static IP address, you will need: The device IP address, the network subnet mask, the IP addresses of the standard gateway and DNS server.
- If the network uses IP protocol version 6 (IPv6):
   IP addresses automatically: select IPv6 as Network Type. The connection is then established

IP addresses statically: the device IP address, the address prefix length and the DNS server IP

If there is still no network connection, you will then be asked whether you wish to configure the connection manually.

- ▶ Select Yes if you have the required information.
- Select No if you want to use the display menu to configure the network at a later date (→ S. 65).



If you selected Yes, you can configure the network immediately.

Depending on your selection, additional screens may be displayed so you can enter the required information.

More detailed information on LAN configuration can be found on  $\rightarrow$  **S. 65**.

 Once you have configured all settings, press the display key under OK. Your settings are saved.

Your device is now connected to the local network and can be configured for Internet telephony.

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First steps bintec elmeg

# **Configuring Internet telephony**

Before you can use the Internet to phone anyone over the Internet, the fixed line network or the mobile phone network, you need the services of a VoIP provider.

### **Prerequisite:**

- You have a phone system in your network that provides VoIP accounts for your device, or
- You have registered with a VoIP provider (e.g., via your PC) and set up a VoIP account.

The device searches the network for a provisioning file and checks whether VoIP accounts already exist. If the telephone has existing VoIP accounts, these accounts are configured automatically. You can now make calls with your phone via the Internet.

If the telephone has no existing VoIP accounts, you must configure them manually (→ 5.83).

— Please note	
If the phone is provisioned within the hybird, the data is loaded automatically.	

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# **Proceeding**

Now you have successfully set up your phone, you can adapt it to your personal requirements. Use the following guide to quickly locate the most important topics.

If you are unfamiliar with menu-driven devices such as other bintec-elmeg telephones, you should first read the section entitled **Using the phone** on **S. 24**.

Operating the phone via the keypad and display menu → S. 24

Operating the phone via the PC → S. 30

Making calls → S. 31

Setting up and using directories → S. 47

Setting ring tones → S. 59

Setting up VoIP accounts → S. 74

Loading your own sounds → S. 111

If you have any questions about using your phone, please contact our Customer Care team (→ S. 117).

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# Using the phone

You have a range of options for operating and configuring your elmeg IP120 in a way that is convenient for you.

- ◆ The keypad and display allow quick and clear access to your phone's features.
- The Web user interface provides access from a PC and helps you easily configure your phone
   (→ S. 30).
- If your phone is connected to a hybird phone system, you can also use the capabilities of the phone system, such as Call Manager, conference and function key assignment.

The option you choose will depend on the situation.

# Operating via the keypad and display menu

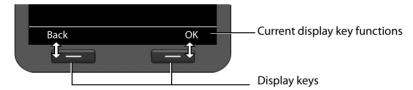
### Display and display keys

The display gives you quick access to all the functions on your phone, particularly the menu functions.

In idle status, icons on the display indicate the status of your phone (→ 5.5). In addition, the time is displayed.

Use the display keys to activate the phone's functions and to navigate through the menu. Different functions are available depending on the operating situation. These functions are displayed at the bottom of the screen.

#### Example



Some important display keys:

Options Open a menu for further functions.

OK Confirm selection.

Delete key: Delete one character at a time from right to left.

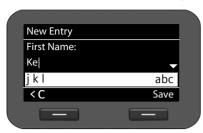
Back Skip back one menu level or cancel the operation.

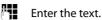
Save Save entry.

→ □ Copy the displayed entry to the directory.

### Writing and editing text

A text editor is provided for entering text via the keypad.





Each key between [0] and [9] is assigned several letters and digits. Press the relevant key a certain number of times to enter a particular character.

For example k = 2 x the [5]<sub>ju</sub> key.

The characters available are shown in the editor field. The highlighted character is inserted to the left of the cursor

#### **Deleting/correcting characters**



Press the display key. The **character** to the left of the cursor is deleted. Press and **hold** to delete the **word** to the left of the cursor.

#### **Entry mode**

A range of entry modes are available depending on the operating situation. The current mode is displayed on the right-hand side of the editor field.

Abc Letters, first letter upper case, others lower case, e.g., for entering names.

abc Lower case only, e.g., for entering e-mail addresses.

123 Digits only for entering numbers.

#### Switching entry mode

# aA

Press the hash key. The text entry mode will change.

#### Moving the cursor

**(0)** 

Press the navigation key **briefly**: moves the cursor **one character at a time**.

Press and hold the navigation key: moves the cursor word by word.

(0)

Press the navigation key: moves the cursor **line by line**. The cursor stays in a horizontal position.

### **Entering special characters**



Press the star key. The table of special characters is displayed.





Select the required character.

Press the display key. The selected character is inserted at the cursor position.

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### **Navigation key**



The navigation key enables you to access important telephone functions quickly. You can use it to scroll through lists and directories with ease.

#### In idle status



Open redial list



Open main menu



Open directory

#### In menus and lists



Depending on the operating situation:

OK , Yes , Save , Select or Change .

Copy a number that has been entered or is shown in the display into the directory.



Press briefly:

Navigate to the line above/below.

Press and hold:

Scroll up/down the list one line at a time.

### In input fields



Move the cursor up/down line by line



Press briefly:

Move the cursor to the left/right one character at a time.

Press and hold:

Move the cursor to the left/right quickly.

### Understanding the navigation key

The following illustrations demonstrate how to use the navigation key:



Press the centre of the navigation key.







Press down/up/left/right on the navigation key.

# Using the menus

Your telephone's functions are accessed using a menu that has a number of levels.

### Opening the main menu

 $\blacktriangleright$  When the phone is in idle status, press the centre of the navigation key  $\checkmark$ .



The display menu functions are shown as a list with the respective icons.

The selected function is highlighted via inverse display.

### Accessing a function or opening the corresponding submenu

Navigate to the required entry using the navigation key ⑤ and press the OK display key or the ✓ navigation key.

### Back to the previous level

▶ Press the Back display key or **briefly** press the end key ←.

The current operation is cancelled and you will return to the previous menu level.

You can revert to idle status from the main menu.

### Reverting to idle status

You can revert to idle status from anywhere in the display menu as follows:

▶ Press and **hold** the end key —.

Or:

▶ Do not press any key: After 3 minutes the display will **automatically** revert to idle status.

Settings that have not been saved by selecting the display keys OK, Yes, Save or Change or the navigation key  $\checkmark$  are lost.

### Scrolling through lists



If it is not possible to view all of the functions/list entries at the same time (list is too long), arrows appear on the right-hand side. The arrows indicate the direction in which you need to scroll to view the rest of the entries in the list.

elmeg IP120 27

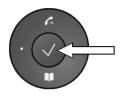
# Understanding the operating steps

The operating steps used to navigate through the display menu are shown in abbreviated form.

### For example, setting the ringer volume

✓ → Settings → Audio Settings → Ringer Settings → Volume

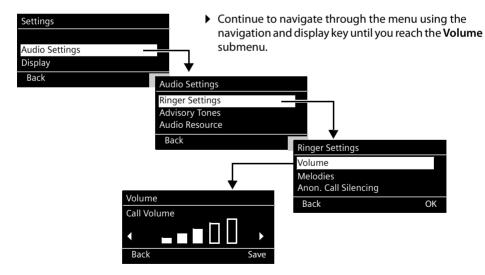
means:



Press the centre of the navigation key to open the main menu.



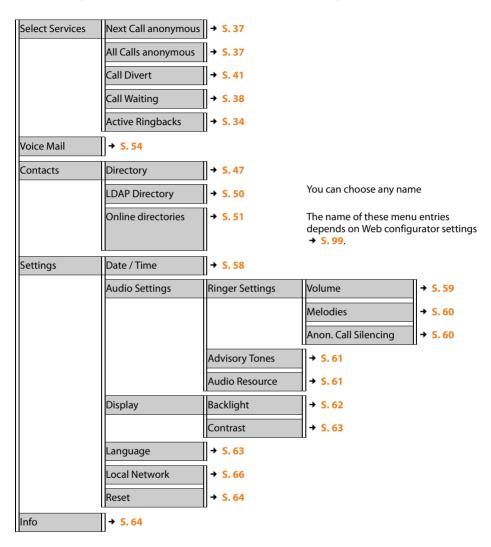
- Navigate up/down using the navigation key (\$\\\\\_{\text{until the Settings}}\$ submenu is selected.
- Press the display key OK to confirm your selection.



28

### Menu tree

The following menu tree shows all the components of the display menu.



**elmeg IP120** 29

# Operating via the PC

You can operate the main functions of your phone from your PC by using the Web configurator.

### Starting the Web configurator

To start the Web configurator, you need the IP address of your phone. You will find this via the display menu of the telephone in the LAN settings for the device:

✓ → Settings → Local Network (→ S. 66).

Please note

The IP address for your device can sometimes change, depending on the settings of the DHCP server in your network.

#### Accessing the Web configurator:

- ▶ Open the Internet browser on your PC.
- ▶ Enter the IP address in the address field:

Example: http://192.168.250.10

The login screen appears.

- ▶ Select the appropriate language.
- Select User as the user type and enter the corresponding password. The default setting for the password is user, but this can be changed.
- Click on OK.

In **User** mode the following functions are available:

- ◆ Manage your contacts in the local directory and dial numbers directly (→ 5. 109)
- ◆ View your call lists (→ S. 111)
- ◆ Forward incoming calls to another phone number (→ **S. 93**)
- ◆ Block individual phone numbers and/or all anonymous calls (→ 5.96)
- ◆ Decide on the assignment of the directory key and programme the function keys (→ S. 102)
- ◆ Download ring tones from the PC to your phone (→ S. 111)
- ◆ Select different ring tones for your VoIP connections (→ **S. 92**)
- ◆ Change the password for the user login (→ **S. 108**)
- ◆ Configure settings for your phone display (→ S. 108)

All Web configurator functions – user and administrator mode – are described in the chapter **Web configurator – configuring the phone on a PC** on **S. 71**.

# Making calls

# **Calling**

You make your calls using the default account if you do not make another selection. The first account that is created is used as the default account. You can change this using the Web configurator ( → S. 86).

### Selecting the VoIP account



If there are several VoIP accounts available on your device, you can select the account you wish to use for the call.



Press the display key.

Select the required account. OK

Press the display key to confirm the selection.

# Entering a number using the keypad

You make a call using the phone's receiver, speaker kit or a connected headset (→ 5.68).



Enter the phone number.



Lift the receiver.

Or



Lift the receiver.

Enter the phone number.

Dial

Press the display key.

The number is dialled.

The duration of the call is shown while the call is in progress.

### Instead of putting the receiver to your ear:

**4** 

Press the speaker key to make a call via the speaker.

Q

Press the headset key to make a call via the headset.

You can also switch at any time during the call. Throughout the whole of this section, the icon can always represent either • or •.

Please note

If your elmeg IP120 is connected to a telephone system, you can make settings for telephoning via headset or receiver (→ S. 81).

### When entering the phone number:

Press the display key to delete incorrectly entered figures to the left of the cursor.

Press the display key to open a list with special characters.

Press one time: \*, press two times:#; other special characters: .: ()

→ ☐ Press the display key to copy entered phone numbers to the local directory (→ 5, 47).

Press the end key to cancel dialling.

#### Incoming call while entering a phone number:

The call is displayed as with a "call waiting" during a call ( $\rightarrow$  5. 38).

Accept Press the display key to accept the call.

Reject Press the display key to reject the call.

Please note

If you reject the call, the numbers already entered will still be displayed and you can continue entering the phone number.

### Dialling a number from the directory

You can save up to 200 entries in the local directory. You can create directory entries and manage them quickly and easily using the Web configurator ( $\star$  5. 109) or the phone's display menu ( $\star$  5. 47).

To dial a number proceed as follows:

Open the directory using the navigation key  $\bigcirc$ .

Or use the display menu

✓ → Contacts → Directory



(0)

Scroll through the list to the required name.

**/** 

Lift the receiver.

The default number is dialled (→ S. 49).

Please note

You can also dial a phone number from the directory via the Web configurator (→ S. 109).

# Dialling a number using a function key

You can assign phone numbers to up to 7 function keys; you then only need to press a key once to dial the number. You can increase the number of function keys by connecting extension modules. Use the Web configurator to assign numbers to the function keys ( $\rightarrow$  5, 102).



Press the function kev.

The number assigned to the function key is dialled.

In the Web configurator you can set whether you want the calls you initiate with a function key to be made via the headset (→ S. 81).

# Dialling a number from the call lists

The following calls are saved:

- ◆ Outgoing calls (redial list)
- ◆ Accepted calls
- Missed calls

The last 60 numbers are stored in each of the call lists. The name will appear on the display if you have saved the number in the directory.

You can browse through the entries and dial directly from within the record.

If there are new entries in the missed calls list, the Message Centre key **aflashes** and the icon is displayed.

To save numbers from a list in the directory, see ( $\rightarrow$  5. 44).

### Viewing call lists and dialling numbers

Open the required call list:

**C**→

Open the redial list using the navigation key (ô).

lacksquare

Open the list of missed calls in the Message Centre.

### Or use the Calls display key



Call Press display key to show the call lists.

(<u>ô</u>)

Select list:

All Calls Outg. Calls Accept. Calls

Missed Calls

OK Press the display key to open the selected call list.

The last (most recent) call or dialled phone number is shown on the display.





Select another entry if necessary.



Lift the receiver.

The number is dialled.

Please note

You can also access the call lists using the Web configurator (→ S. 111).

# **Initiating ringback**

You can initiate a ringback if the number you have called is busy. **Prerequisite**: This function is supported by your phone system or your provider.

Ringback Press the display key to initiate a ringback.

Ringback is initiated as soon as the line is free again.

### **Deactivating ringback**

You can deactivate the ringback for all of the VoIP accounts configured on your phone or just for certain VoIP accounts.

### ✓ → Select Services → Active Ringbacks

Accounts for which ringback is permitted are marked.

٥

Select the required entry.

Change

Press the display key to deactivate the ringback.

# Receiving incoming calls

You hear the ringer and the speaker key <a> flashes</a>.

If the call is received on one of the phone numbers programmed on a function key, this function key flashes.



The display shows the caller's number (where calling line identification is permitted → S. 37) and their name, if they are saved in the directory.

The account that the call is received on is also shown.



Lift the receiver. You can speak to the caller.

#### Please note

When you receive a call, the phone first of all searches for a corresponding entry in the local directory. If the number doesn't appear there, the other directories are searched (if configured) ( $\rightarrow$  5. 99).

#### Deactivating the ringer



Press the display key to deactivate the ringer. You can then decide whether to accept or reject the call.

### Rejecting a call



Press the display key or the end key \_\_\_ to reject the call.

### Incoming calls via telephone system

In the Web configurator you can set whether you want to accept calls automatically via the headset or with the receiver ( $\rightarrow$  5. 81).

#### Note

If you accept calls via the headset, incoming calls will automatically be accepted without the press of a key. This may lead to eavesdropping of the room, if no one is operating the phone.

### **Ending a call**



Put down the receiver or press the end key \_\_\_\_.

# Using functions when making a telephone call

# Display when establishing a connection or during a call



The display shows

- ◆ The VoIP account you are using to make the call.
- ◆ The caller's number (where calling line identification is permitted → S. 37) and their name, if they are saved in the directory.



Connection icon. This indicates the status of the connection.



Establishing a connection



Connection interrupted

H

Connection established



Conference call

HIDSP

indicates that it is an encrypted connection.

indicates a connection with the highest voice quality.

malcates that it is an enerypted connecti



shows the duration of the call.



Press the display key to view technical information about the phone. This function is helpful when calling the Service Hotline, for example.

### Adjusting the volume

You can adjust the volume of the receiver, speaker kit or headset during a call. You can adjust the volume of the ringer while the phone is ringing.



To decrease the volume press the left side of the key and to increase the volume press the right side of the key. Each time you press the key, the volume will increase or decrease by one level.



There are five volume settings available. The current setting is shown.

The last setting is saved when you change the ringer volume.

Use the display menu to permanently configure the ringer melody and volume ( $\rightarrow$  5.59).

### Muting

You can deactivate the microphone for the receiver, the speaker kit and the headset. The other party can then no longer hear you.



Press the mute key during the phone call.

Press the key again to reactivate the microphone.

The key is lit up while the function is activated and the licon is displayed.

# Activating/deactivating speaker mode

Activating via the receiver during a call:



Press the speaker key and put down the receiver.

The **■** key is lit up while the function is activated and the **■**) icon is displayed.

In speaker mode, you hear the caller via the speaker.

Deactivating speaker mode during a call:



Lift the receiver. Continue the call via the receiver.

Please note

You should tell your caller if you have activated the speaker.

#### Do not disturb

You can activate the Do Not Disturb (DND) function if you do not want to receive any calls and you do not want the phone to ring.

You can still make calls when this function is activated.

•

Press the Do Not Disturb key.

Press the same key again to deactivate the function.

The • key is lit up while the function is activated and the • icon is displayed

While the function is activated, the • key is lit up and the text "Do Not Disturb" active appears in the display..

#### Please note

- ◆ You can also activate/deactivate the ring tone via the ★△ key.
- You can permanently deactivate the ringer for anonymous calls (→ S. 60).
- ◆ You can use the Web configurator to create a blacklist of unwanted names and numbers (→ S. 96). Once you activate the blacklist function, calls from these numbers will not be put through.
- If your phone is connected to a hybird phone system you can also control this function using the phone system's function keys.

### Anonymous calling - withholding caller ID

You can make anonymous calls (CLIR = Calling Line Identification Restriction). Your phone number will not be displayed when making outgoing calls. You are calling anonymously.

**Prerequisite:** Anonymous calls are only possible via VoIP connections through providers that support the "anonymous calling" function. You may have to ask your VoIP provider to activate this function.

### Making an anonymous call

Select:

✓ → Select Services → Next Call anonymous

Then proceed as normal:



Enter the phone number.



Lift the receiver.

The number is dialled. Your number is not transferred.

### Activating/deactivating "anonymous calling" for all calls

You can permanently activate/deactivate the anonymous call function for all of the VoIP accounts configured on your phone or just for certain accounts.

✓ → Select Services → All Calls anonymous

Accounts for which anonymous calling is permitted are marked with a tick.



Select the required entry.

Change

Press the display key to tick the box.

Press the display key again to remove the tick.

# Making a call to multiple participants

### Initiating a consultation call

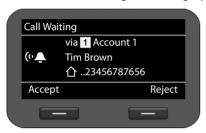
During a call, you want to consult a second participant.

Press the consultation call key during the call.

The call is placed on hold. You can make another call to a second participant. Once the call has ended, press the consultation key again. You are reconnected to the first participant.

### Accepting/rejecting call waiting

You hear the call waiting tone during a phone call.



The display shows the caller's number (where calling line identification is permitted → S. 37) and their name, if they are saved in the directory.

The display also shows the subscriber number used to receive the call and indicates whether this is a ringback.

#### Accepting a call:

Accept

Press the display key to accept the call.



You are connected to the waiting participant.

The first participant hears music on hold. The number is displayed and the  $\angle$ .. icon identifies it as the waiting participant.

(\$) \_\_\_\_ Select the connection.

Remove

Press the display key to end the selected connection.

### Rejecting a call:

Reiect

Press the display key to reject the waiting call.

### Activating/deactivating call waiting

You can deactivate call waiting during a call for all of the accounts configured on your phone or just for certain accounts.

### ✓ → Select Services → Call Waiting

Accounts for which call waiting is permitted are marked with a tick. Callers via other accounts hear the busy tone.

(0)

Select the required entry.

Change

Press the display key to tick the box.

Press the display key again to remove the tick.

### Call swapping

You are speaking to one participant and a second is on hold; this may be because you have accepted a waiting call or have placed one caller on hold.

*[...*]

Press the consultation key to swap from one caller to the other.

### Initiating a consultation call with a third participant:

Add Part.

Press the display key. Both participants are placed on hold.

Α.

Enter the phone number for the third participant.

Dial

Press the display key. The number is dialled.

To speak to one of the participants on hold again after you have finished the ringback:

(0)

Select the relevant participant.

*[...*]

Press the consultation key.

### Initiating a conference

You are speaking to one participant while another is on hold.

(0)

Select the participant who is on hold.

111

Press the conference key to add the waiting participant to a conference.

Or

You are speaking to one or more participants and you wish to add an additional participant.

Press the conference kev.

111 7**4** 

Enter the phone number for the additional participant.

Dial

Press the display key. The number is dialled.

As soon as the participant answers, they are automatically connected to the conference call.



The participants in the conference are listed on the display.

### Removing a participant from the conference call:

(<u>0</u>)

Select the participant.

Remove

Press the display key to end the conference for the highlighted participant.

Add Part.

Press the display key to begin a consultation call with another participant. In contrast to conference key . The conference participants are put on hold.

Please note

Only participants who share the same VoIP account can participate in a conference call.

elmeg IP120

### Transferring a call to another number

You are speaking to one participant and you want to transfer the call to a third participant.

#### Transfer without consultation:

•→•

Press the transfer key. The call is placed on hold.

**5** 

Enter the phone number for the participant to whom you want to transfer the call.

•→•

Press the transfer key again. The call is transferred to the number you have dialled. Your connection to the participant is ended.

#### Transfer with consultation:

Use this function to ensure that the connection is actually established.

•→•

Press the transfer key. The call is placed on hold.

C)

Enter the phone number for the participant to whom you want to transfer the call.

Dial

Press the display key. The number is dialled.

When you call the third participant you can wait for them to answer and speak to them, for instance to tell them you are forwarding a call. Then press the transfer key ••••.

### Transfer to participants on hold:

You are speaking to one participant and there are others on hold. You can transfer the current call to one of the participants on hold.



Select one of the participants on hold.



Press the transfer key. The chosen participant is connected to the person you are currently speaking to.

# Setting up call divert (CD)

When you divert a call, the call is forwarded to another connection. Your call divert settings can be specific to a particular connection (i.e., settings for each configured VoIP account).

**Prerequisite:** You VoIP provider supports call divert or the service is provided by a phone system.

### Call divert using the provider's network services

✓ → Select Services → Call Divert

The list contains the accounts configured on your telephone.

Select the required account.

OK Press the display key to confirm the selection.



(5) Select when the call divert is to apply.

OK Press the display key to confirm the selection.

All Calls All calls are diverted.

**No Answer** Calls are diverted if no one accepts the call within several rings.

When Busy Calls are diverted if your line is busy.

Off No calls are diverted.





Enter the phone number to which the call should be diverted.

Save Press the display key to save the settings for this account.

#### Please note

Please refer also to:

- ◆ Setting up call divert using the web configurator (→ S. 93).
- ◆ Assigning a call divert to a function key (→ **S. 104**)

elmeg IP120 4<sup>-</sup>

### Call divert using the phone system

If your elmeg IP120 is connected to a hybird phone system, call divert is saved to the phone system and not the phone. In this case you can setup the call divert easily via the hybird phone system. You can set up call divert for each number assigned to your phone. The idle display indicates if a call divert is activated.

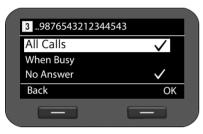
### ✓ → Select Services → Call Divert

The list contains the accounts configured on your telephone.

- (<u>ô</u>) Select the desired account.
- OK Press the display key to confirm the selection.

If there are multiple numbers assigned to the account on the phone system, these are displayed.

- (<u>ô</u>) Select the number for which you wish to set up a divert.
- OK Press the display key to confirm the selection.



The account and number selected are shown in the top right of the display. Active call diverts are marked with a  $\checkmark$ .

Select the call divert you wish to edit.

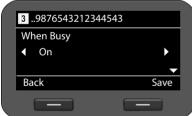
All Calls All calls are diverted.

When Busy Calls are diverted if your line is busy.

No Answer Calls are diverted if no one accepts the call within several rings. This also

applies to calls waiting that are not accepted.

OK Press the display key to edit the call divert.







Activate/disactivate call divert.

Selct To.

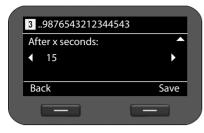
You can divert calls to a voice mailbox or to a number.

**€** 

Select Voice Mail or Target Number.



Enter the number of the voice mailbox or the number to which the call should be diverted. bintec elmeg Making calls



For a call divert of the type **No Answer**, select a length of time after which the call should be diverted.

Select the desired length of time.

You can choose from values ranging from 5 to 120 seconds.

Save Press the display key to save the settings for this account.

# Using the call lists

The following call lists are available:

All Calls All outgoing, accepted and missed calls.

Outg. Calls Last dialled numbers (redial list).

Accept. Calls

Calls that were accepted.

Calls that were not answered.

If the list contains entries that you have not yet viewed, the display shows the  $\mathcal{C}_{\mathbf{x}}$  icon and the number of new entries. You can also access the list via

the Message Centre (→ S. 55).

A maximum of 60 entries is saved in the lists. The next entry overwrites the oldest one. You can access all of the lists via the display menu.

Please note

You can also manage the call lists via the Web configurator (→ S. 111).

### Viewing entries

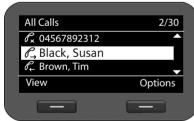
You can open a list when the telephone is in idle status.

Calls Press the display key to show the call lists.





OK Press the display key to open the selected list.



The calls are displayed in chronological order, from the most recent through to the oldest.

The number of the selected entry and the total number of entries in the list (e.g., 1/30) is displayed in the top right corner.

An icon is shown in front of each entry to indicate whether it is an outgoing  $(\mathcal{C}_{\rightarrow})$ , accepted  $(\mathcal{C}_{\checkmark})$  or missed  $(\mathcal{C}_{\checkmark})$  call.

#### Information on the entry:

- Phone number of the caller/called party. If the number is saved in the directory, the name is displayed instead.
- ◆ VoIP account on which the call was made/received.
- ◆ Date and time of the call. Outgoing calls also include the duration of the connection.

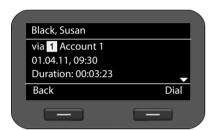
The information displayed is determined by the information transferred by the caller and whether or not the caller appears in the directory.

If the caller has activated CLIP (Calling Line Identification Presentation), the caller's phone number is identified. The caller can then be identified by this number if he or she is already saved in the directory. **Prerequisite:** The feature is activated for the VoIP account.

#### Displaying detailed information



Press the display key. The information available is displayed, with the phone number as a minimum.



If the number is saved in the directory, the directory entry is displayed ( > 5.47).

#### Please note

When you receive a call, the phone first of all searches for a corresponding entry in the local directory. If the number doesn't appear there, the other directories are searched (if configured) ( $\rightarrow$  5, 99).

# Dialling a number from a list

You have the following options for dialling a phone number from a list:

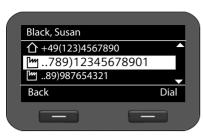


Scroll through the list to the required name.

Lift the receiver.

The number is dialled.

Or



Scroll through the list to the required name.

View Press the display key to show the entry.

Select the number if multiple numbers are available

Lift the receiver.

Or

Dial Press the display key.

The number is dialled.

# Copying an entry from the call list to the directory



Scroll through the list to the required name.

Options Pro

OK

Press the display key.
Select the **Copy to Directory** entry.

Press the display key to confirm the action.



The directory is opened.

You can create a new entry in the directory or edit an existing one.

See directory → S. 48.

### Deleting an entry or list



Options Press the display key.

Select the required action:

Delete Entry or Delete List

OK Press the display key to confirm the action.

You must confirm the action again.

# **Using directories**

The options are:

- Local directory
- ◆ LDAP directory → S. 50
- ◆ Personal or public online directory → S. 51

#### Please note

- ◆ The local directory can also be accessed via the Web configurator (→ S. 109).
- ◆ The default directory is the local directory. This is the directory that you can open with the ♣ key and the directory to which entries are saved using the "Copy to Directory" function.
- ◆ You can set a different directory as the default directory via the Web configurator (→ S. 103).

### Using the local directory

You can save a total of 200 entries in the local directory.

#### Please note

You can handle the local directory also via the Web configurator (→ S. 109).

◆ Instead of the local directory, you can also download a central directory from your phone system or from the server (→ S. 102). You can still use your local directory, but any identical records will be overwritten by the central directory.

### **Directory entries**



A directory entry contains the following information:

- First name, surname
- Up to six phone numbers

An icon in front of a phone number indicates whether it is a home  $( \stackrel{\frown}{\Omega} )$ , office  $( \stackrel{\blacktriangleright}{\square} )$  or mobile number  $( \stackrel{\frown}{\square} )$ .

# Opening the directory

Open the directory in idle status with the **l** key (navigation key ①) Or use the display menu

✓ → Contacts → Directory

### Displaying an entry





View

Scroll through the list to the required name.

Press the display key. The entry is shown as in the figure on 5.47.

### Creating a new entry

Options

Press the display key.

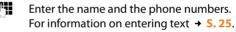
OK

Press the display key to start the **New Entry** action.



An entry consists of:

- First Name and Name,
- 2 x Phone (Home),
- 2 x Phone (Mobile),
- 2 x Phone (Office).



(<u>ô</u>) Scroll from line to line.

Save

Save the directory entry if you have entered all the data.

### **Editing entries**



(0) Options Scroll to the required directory entry.

Press the display key

(0)

Select Edit Entry.

Directory entry fields can be edited. The procedure is the same as for Creating a new entry.

# Changing the default number

The default phone number is the first number in the list and is dialled first. You can change the default phone number.





(<u>ô</u>)

Save

Scroll to the required directory entry.

Press the display key.

Select Change Default No..

Confirm the selection.

Select the required number.

Press the display key to save the change.

### Deleting a directory entry or the entire directory

### Deleting a selected entry from the list:

Scroll to the required entry.

Options Press the display key

Select **Delete Entry**.

OK Confirm the selection.

Or

View → Delete Press the display keys in sequence.

Yes Confirm the deletion.

### Deleting the entire list:

Options Press the display key

Select **Delete List**.

Yes Confirm the deletion.

### Dialling a number from the directory

Scroll to the required entry.

Lift the receiver.

The default number of the directory entry is dialled (→ S. 49).

# Using an LDAP directory

If your corporate network provides a directory via an LDAP server, you can access this on your phone (LDAP = Lightweight Directory Access Protocol).

Prerequisite: You have set up this function via the Web configurator (→ 5.100).

The name of the LDAP directory can be chosen freely by the administrator. This will then appear in the display in place of **LDAP Directory**. Ask your administrator, if applicable.

### Opening an LDAP directory

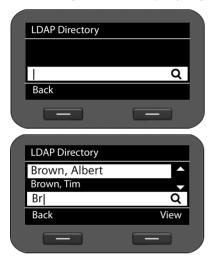
You can open the LDAP directory in idle status via the display menu

✓ → Contacts → LDAP Directory

Or

 $\blacksquare$  Press and hold (navigation key  $\bigcirc$ ).

### Searching for and displaying an entry



Enter the name (or first few letters).

For information on entering text → S. 25

The search will automatically start as soon as you stop inputting characters.

All matching entries are displayed. The search field is displayed again if no matching entries are found. You can start a new search.

(0)

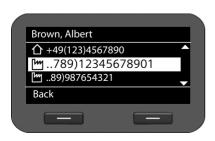
Scroll to the required entry.

View

Press the display key.

The entry will be displayed.

### Dialling from the LDAP directory



Display the entry.

(5) Select the number.

Lift the receiver.

The number is dialled.

# Using online directories

Online directories are available on the Internet. You can:

- Use public online directories that are available on the Internet, such as KlickTel or the Yellow Pages and
- Create a personal online directory if your provider permits this.

Select which public online directory you want to use via the Web configurator (→ 5.99).

#### **♦** White Pages

a public directory provided on the Internet

#### **♦** Yellow Pages

yellow pages provided on the Internet

#### ◆ Private NetDirectory

Some providers offer users the option of creating and managing a personal online directory on the Internet.

You can use the personal online directory on your phone.

#### Prerequisite:

- You enter the data for the provider of your personal online directory in the Web configurator (→ 5.99)
- You must create and manage your personal online directory using your PC's Web browser.

### Opening a online directory

You can open a online directory in idle status via the display menu

### ✓ → Contacts → Name of directory

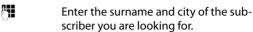
Select the required public or private online directory. The directory name depends on the settings for the directory in the Web configurator. It can be the name the provider uses for their directory or a name you have chosen yourself.

### Searching for an entry in the online directory

You can search for a phone number or a name.

### Searching for a number





For information on entering text,

→ S. 25

٥

Scroll from line to line.

Search

Press the display key to start the search.



If several entries are found for the city, a list is displayed so that you can narrow down the location search.

(0)

Select city.
Start search.

OK

**Please note:** The **City** field is not available in the private directory.

### Searching for a name



Name Search

Press display key.

**!!!** 

Enter the number for the entry you are

searching for.

Search

Press the display key to start the search.

A message is displayed if no entry is found. You can then:

Change

Press the display key to change your search request.

Or

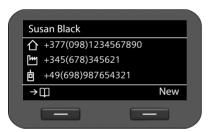
New

Press the display key to start a new search.

#### Search results







The search results are displayed as a list.

The first entry found is displayed with the name and available address information. The number of the displayed entry is shown in the top right corner along with the total number of entries found.

If more than 99 entries are found, a message including the number of results found is displayed. You can then refine the search or request for the entire list to be displayed.

#### Refining a search:

Refine Press the display key.

Specify your search request in the various fields.

**Surname, First Name, Category / Name, City** or **Street**.

Search

Press the display key to restart the search.

### Displaying entry details:

Scroll to the required entry.

View Press the display key.

The entry contains the available phone numbers.

### Dialling a number:

Select the number.

Lift the receiver.

### Transferring a number to the local directory



You can transfer entries from a online directory to your local directory.

→ ☐ Press the display key.

You can create a new entry in the directory or edit an existing one.

See directory → S. 48.

# Managing messages

You can access your voice mails on network mailboxes via the display menu.

The Message Centre also allows you to access voice mails and missed calls at the press of a key  $( \rightarrow 5.55)$ .

# Managing voice mails on the network mailbox

You can listen to your messages that have been recorded on a network mailbox. Each network mailbox accepts incoming calls on the corresponding VoIP phone number. Network mailboxes are provided by a hybird phone system, for example, or you can use a network mailbox offered by an Internet provider.

**Prerequisite:** Voice mail boxes must be set up for your VoIP accounts on the phone system. You can set up internet provider network mailboxes in the Web configurator ( $\rightarrow$  5. 96).

If there are new messages on the network mailbox, these are indicated by the **QO** icon. The number of messages is displayed to the right.

You can also access your network mailbox via the Message Centre ( $\rightarrow$  S. 55). The  $\square$  key flashes if a new message has been received on the network mailbox and the  $\square$  icon is displayed.

### Playing voice mails

Play recorded messages via the display menu:

✓ → Voice Mail

Play recorded messages via the Message Centre:

■ → Voice Mail



A list of available network mailboxes arranged in order of VoIP accounts is displayed along with the number of new and old messages.

Scroll through the list to the required network mailbox.

OK Press the display key to connect to the network mailbox.

Voice mails are displayed in the following categories:

**Inbox**: Newly received voice mails.

**Private:** Voice mails from numbers marked as private in the directory.

Old: Messages that have already been played, or which have been moved to the "Old"

folder on the hybird telephone system.

Select the desired category and confirm by pressing OK.



The stored messages are listed in chronological order.

The number of the selected message and the number of entries in the list are shown in the top right corner.

The sender's and the receiver's number are shown along with the date and time when the message received.

Scroll from message to message.

### Playing a message



Press the display key to listen to the message.

The message is played via the loudspeaker. Alternatively, you can start playback with  $\checkmark$  or  $\blacktriangleleft$ .

Or



Lift the receiver to start playback over the receiver.

### **Ending playback**

Stop

Press the display key to end playback.

Alternatively, press the speaker key <a> or replace the receiver.</a>



Select another voice mail with the navigation key. Current playback is ended and playback of the newly selected message is started.

#### Please note

An incoming call ends playback.

### Managing voice mails

Options

Press the display key to display the options, and select the one you want with  $\checkmark$ :

**Call back**: Initiates a call if the phone number was transferred.

**Delete Entry**: Deletes the message. **Delete List**: Deletes all messages.

**Copy to Directory**: Copies the number of the selected message into the local

directory.

# Accessing messages via the Message Centre

The Message Centre gives you quick access to newly-received messages at the press of a key. It provides centralised access to the following messages:

- ◆ Voice mails ( → S. 54)
- ♦ Missed calls ( → S. 44)

The message key flashes if a new entry is received for one of these message types. A new entry is classed as anything that has been received since the corresponding list was last opened.

You use the Web configurator to specify which message types can be accessed via the Message Centre (→ S. 97).

### **Opening the Message Centre**

You open the Message Centre with the E key.



Toggle between the display of Oo Voice Mail and

M Missed Calls.

The number of stored new and old messages or missed calls is shown.

Select

Press the display key to display the voice mail or missed calls list. Voice mails  $\rightarrow$  **5.54**, missed calls  $\rightarrow$  **5.44**.

# **Operating door interphones**

You can operate one or more door interphones using the phone.

**Prerequisite:** The door interphone must have been configured on the Web configurator or the hybird phone system. You will need the the DTMF code of the door opener for configuration.

- ◆ Web configurator: use the following Web page for configuration
   Settings → Services → Door Interphone (→ S. 98).
- hybird phone system: the door interphone is setup during phone configuration. If automatic configuration is permitted, configuration is carried out automatically on your phone.

If someone rings the door interphone, this is displayed as an incoming call on the phone. In addition, **Door Interphone** is displayed.





#### Switching the ringer off

Silence Press the display key to switch off

the ringer. You can then decide whether or not to open the door.

# Ending the connection to the door interphone

Reject

Press the display key or end key
to reject the request.

#### Conduct a call over the door interphone

Pick up the receiver to talk with the person at the door. Alternatively you can conduct the call using the speaker key or the headset.

Open Door

Press the display key to operate the door opener.

End

Press the display key to end the call without opening the door.

#### Please note

- ◆ If you are conducting a call at the same time, the ring at the door is signalled by Call Waiting (→ 5.38). You can either reject the call or accept and open the door. When the connection to the door interphone is ended, the previous connection is restored. Toggling between calls is not possible.
- An incoming call is signalled as a Call Waiting if you are already connected to the door interphone. If you accept the call the connection to the door interphone is ended.

# **Configuring basic settings**

Your telephone is preconfigured, but you can change the settings to suit your individual requirements.

# Setting the date and time

The time is displayed, for example, on the idle display as well as for incoming calls. The date and time must therefore be set accurately.

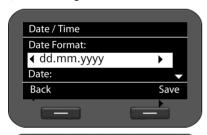
#### Please note

The address of a time server on the Internet or the local network is saved on your phone. The date and time are taken from this time server provided that the phone is connected to the network and synchronisation with the time server is activated. Manual settings are overwritten in this case.

The settings for the time server should be made via the Web configurator ( $\rightarrow$  5. 106).

You use the display menu to manually set the date and time:

### ✓ → Settings → Date / Time



#### Date format:



Select the date format:

dd.mm.yyyy: day, month, year mm.dd.yyyy: month, day, year

#### Date:



Enter the day, month and year in eight-digit format, e.g., for 14 January 2011:

For the date format **dd.mm.yyyy:** 14012011

For the date format mm.dd.yyyy: 01142011





#### Time format:



Select the time format:

On: 24-hour format

Off: 12-hour format



#### Time:



Enter the time in four-digit format, e.g., 0715 for 07:15.

Time display for this setting in **24-hour for-mat**: 07:15

Time display for this setting in **12-hour format**: 07:15 AM

Save

Press the display key to save your settings.

### Setting the ringer

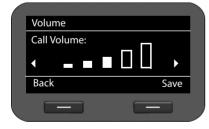
You can set the volume and melody of the ringer and completely silence the ringer for anonymous calls.

### Setting the volume

The volume of the ringer for incoming calls can be adjusted over five levels.

### Setting the volume in idle status

✓ → Settings → Audio Settings → Ringer Settings → Volume





Select the required volume.

The volume is adjusted immediately. You can test the setting by playing back the ringer with the melody set at the selected volume level

Save Press the display key to save the settings.

### Setting the volume while the phone is ringing

You can adjust the volume while the phone is ringing using the \*\* key. Each time you press the key, the volume will increase or decrease by one level. The last setting is saved.

# Selecting a ringer melody

You can choose various ringer settings from the resource directory ( $\rightarrow$  5. 111) and configure different ringer settings for each VoIP account.

✓ → Settings → Audio Settings → Ringer Settings → Melodies



Each configured VoIP account is listed.



Select the VoIP account you want to set the ringer for. Select **All Calls** if you want to set the same melody for all accounts.



Press the display key to confirm the





All of the melodies from the resource directory are displayed.

At the top right-hand corner of the screen, you can see which VoIP account you are editing or All Calls.

(<u>Ô</u>)

Choose the melody.

The selected melody is played at the set volume.

Select

Press the display key to confirm the

.

selection.

### Please note

The same melody is set for all accounts by default. If you select another melody for any account, **All Calls** is automatically set to **Individual**.

### Silencing the ringer for anonymous calls

You can silence the ringer for external calls where the caller has withheld their number.

✓ → Settings → Audio Settings → Ringer Settings → All Calls anonymous



If this function is activated, the phone will not ring if an anonymous call is received. The call is still shown on the display.

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Select the desired option.

Select

Press the display key to confirm the

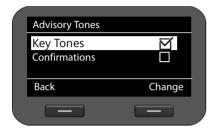
selection.

The change is made immediately.

# Activating/deactivating advisory tones

Your phone uses advisory tones to tell you about different activities and statuses. The following advisory tones can be activated/deactivated independently of each other:

- ◆ **Key Tones**: Each key press is signalled acoustically.
- Confirmations: After completing an entry/setting and when a new entry appears in the network mailbox or call list, when you make an incorrect entry or when you scroll to the top of a menu.
- ✓ → Settings → Audio Settings → Advisory Tones





Select **Key Tones** or **Confirmations**.

Press the display key to activate or deactivate the selected function.

# Renaming or deleting ring tones

You can rename or delete ring tones which have been loaded via the Web configurator ( $\rightarrow$  **5.111**).

✓ → Settings → Audio Settings → Audio Resource



All available ring tones are listed. You can only change those which you loaded yourself.

© Options

Select the desired ring tone.

Press the display key to revise the ring tone.



### Renaming ring tone

- Select the **Rename** option and press the OK display key.
- **C** Delete existing characters.
- Enter the new name.
  For information on entering text → 5.25.
- OK Press the display key to save the changed name.

### **Deleting ring tones**

- Select the **Delete** option.
- OK Press the display key to delete the ring tone.

# Setting the display

When setting the display, you can configure the backlight and the contrast.

### Setting the backlight

The brightness of the backlight for the display can be set to one of three levels.

If the display backlight is deactivated, it can be reactivated by pressing any key or by an incoming call. In this situation, pressing the key has no further function.

✓ → Settings → Display → Backlight



- Select the required brightness level. Your setting is activated immediately so that you can check it and correct it if necessary.
- Save Press the display key to save the settings.

### Setting the contrast

The contrast of the display can be set to one of six levels.

✓ → Settings → Display → Contrast



Select the required contrast level **1-6**. Your setting is activated immediately so that you can check it and correct it if necessary.

Save Press the display key to save the settings.

# Setting the language

You can view the display texts in different languages.

✓ → Settings → Language



The current language is indicated by a .

(\$\documents\) Select the required language.

Select Press the display key to activate the selected language.

The language is changed.

# Resetting the device to the default settings

If you give your device to a third party or change workstation, you can delete your individual settings and data by resetting the device to the factory settings. All system settings are reset to the default settings. User-specific data is deleted.

This means that network configurations, VoIP accounts, directories, call lists, data in the resource directory and all of your individual settings are deleted or reset to the factory settings.

You need the administrator password before you can use this function (→ S. 108).

✓ → Settings → Reset

Enter the administrator password.

OK Press the display key. The password is verified.

If the password is correct, you must now confirm the operation.

Yes Press the display key. The device is reset to the factory settings.

### Resetting via device button

You can also reset the device by using the reset button on the underside of the device.



The reset button is located behind the small opening labelled **Reset**. Use a pointed item, e.g., a paper clip.

 Reset: Press and hold the button for at least 5 seconds to return all settings to the factory settings.

# Showing information on the device

The Info menu provides information on important settings of your phone.

✓ → Info

**SW Version** Version of the firmware currently loaded on the phone. You can down-

load updates of the firmware to your phone (→ **5.113**).

Country Version Language currently set (→ S. 63)

MAC Address LAN The phone's device address.

IP Address The phone's current IP address within the local network. The IP address

is usually set automatically by a DHCP server within the network

( **→ S. 66**).

For further information on the phone's settings and state please refer to the status display of the Web configurator (→ 5.115).

# Configuring settings for the local network

All of the settings for connecting your phone to the local network must be correct to enable communication with other devices in the network and phone calls via the Internet.

Your phone can be connected to the local network using an Ethernet cable. When you first set up the phone, the device will automatically try to connect to the local network (→ 5. 21).

This will work, if:

- You have connected the device to the network using an Ethernet cable (→ S. 14)
- The gateway automatically assigns network IP addresses using DHCP
- The network uses IP protocol version 4 (IPv4).

The phone is then automatically assigned an IP address and is connected to the local network. You can then continue configuring your phone via the Web configurator at a PC ( $\rightarrow$  5.71).

If the network connection is not established automatically, you will initially not be able to access the Web configurator. If this is the case, you will have to establish the network connection manually via the display menu:

- If your device is assigned a static IP address, your network administrator must tell you the IP address of your device. You then assign this address to your phone (→ 5.66).
- If your network uses IPv6, you have to set your phone to Internet protocol version 6 (IPv6)
   (→ S. 68). The connection is established if the address is assigned automatically. If a static IP address should be assigned to your phone, your network administrator must inform you of this. You then assign this to your phone.

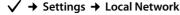
Whether you configure the network settings when you initially set up the phone (→ 5. 21) or you start configuration via the display menu – the settings are the same.

#### Warning

The connection may be interrupted if you change the configuration for a functioning network connection. You will then **no longer be able to access** the local network or the Web configurator and you **will no longer be able to make calls via the Internet**.

# LAN settings

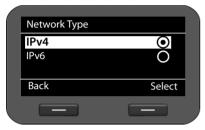
You start network configuration via the display menu:



Please note:

To get access to network configuration you need to enter the administrator password. The default setting is admin.

### Selecting the network type



(<u>ô</u>) OK

Select Network Type.

Press the display key to confirm the selection

(<u>ô</u>)

Select

Select the IP protocol that is used in your network (IPv4 or IPv6).

Press the display key to confirm the selection.

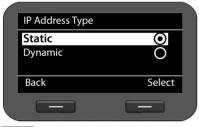
You may be asked to configure additional settings depending on your selection.

IPv4 configuration → below, IPv6 configuration → 5.68

Back

Press the display key to return to the Local Network menu from where you select the next network configuration step.

### **IPv4** configuration



- Select IP Address Type.
- OK Press the display key to confirm the selection.
- (<u>ô</u>) Select **Dynamic** if your device receives the IP address via a DHCP server. Select Static if vour device receives a fixed IP address.

Select

Press the display key to confirm the selection.

If the **Dynamic** setting is selected, all further settings are automatically configured. They are displayed and cannot be changed.



If you have selected **Static** as the address type, you must now create the following settings:

- IP Address
- Subnet Mask
- Standard Gateway
- Pref. DNS Server and
- Altern. DNS Server

#### **IP Address**

Enter an IP address for your phone. This IP address allows your phone to be reached by other subscribers in your local network (e.g., PC).

The IP address comprises four individual groups of numbers with decimal values from 0 to 255 that are separated by a dot, e.g., 192.168.2.1.

#### Please note:

- The IP address must be included in the address block used by the router for the local network. The valid address block is defined by the router's IP address and the subnet mask (see example).
- The IP address must be unique in the local network, which means that it must not be used by another device connected to the router.
- The static IP address must not belong to the address block that is reserved for the router's DHCP server

Check the settings on the router or ask your network administrator.

#### Example:

Router IP address: 192.168.2.1 Network subnet mask 255.255.255.0

DHCP server address block 192.168.2.101 – 192.168.2.255
Possible IP addresses for the phone 192.168.2.2 – 192.168.2.100

#### Subnet Mask:

The subnet mask specifies how many parts of an IP address the network prefix must comprise.

For example, 255.255.255.0 means that the first three parts of the IP address must be the same for all devices in the network, while the last part is specific to each device. In subnet mask 255.255.0.0, only the first two parts are reserved for the network prefix. Enter the subnet mask that is used by your network.

#### **Standard Gateway**

Enter the IP address for the standard gateway through which the local network is connected to the Internet. This is generally the local (private) IP address for your router (e.g., 192.168.2.1). Your phone requires this information to be able to access the Internet.

#### Pref. DNS Server

Enter the IP address for the preferred DNS server. DNS (Domain Name System) allows you to assign public IP addresses to symbolic names. The DNS server is required to convert the DNS name into the IP address when a connection is being established to a server.

You can specify the IP address for your router/gateway here. This forwards address requests from the phone to its DNS server.

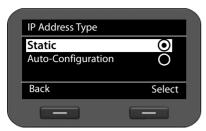
There is no default setting for a DNS server.

#### Altern, DNS Server

Enter the IP address for the alternate DNS server that should be used in situations where the preferred DNS server cannot be reached.

▶ Once all the settings are complete, press the display key Back to save the configuration settings.

### **IPv6** configuration



Select IP Address Type.

OK Press the display key to confirm the selection.

Select **Auto-Configuration** if your device receives the IP address via a DHCP server. Select **Static** if your device receives a fixed IP address.

If the **Auto-Configuration** setting is selected, all further settings are automatically configured. They are displayed here and cannot be changed.



If you have selected **Static** as the address type, you must now create the following settings:

- IP Address
- Prefix Length and
- Pref. DNS Server
- Altern, DNS Server

Ask your network administrator for your network settings.

#### **IP Address**

Enter an IP address for your phone. This IP address allows your phone to be reached by other subscribers in your local network (e.g., PC).

The IP address comprises 128 bits and is represented by eight blocks of hexadecimal figures from 0 to FFFFF that are separated by a colon, e.g., 2001:b021:189:0:205:5dff:fe6b:87.

The IP address comprises a prefix and an interface identifier. The length of the prefix (usually 64 bits) is determined by the **Prefix Length** value.

#### **Prefix Length**

The prefix length stipulates how many bits of the IP address are used for the network prefix. Enter the prefix length that is used in your network.

#### Pref. DNS Server:

Enter the IP address for the preferred DNS server. DNS (Domain Name System) allows you to assign public IP addresses to symbolic names. The DNS server is required to convert the DNS name into the IP address when a connection is being established to a server.

You can specify the IP address for your router/gateway here. This forwards address requests from the phone to its DNS server.

There is no default setting for a DNS server.

#### Altern. DNS Server:

Enter the IP address for the alternate DNS server that should be used in situations where the preferred DNS server cannot be reached.

Once all the settings are complete, press the display key Back to save the configuration settings.

### **VLAN** tagging

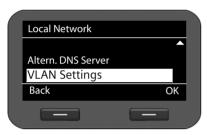
A local network can be divided into logical subnetworks, so-called VLANs (Virtual Local Area Network, standard IEEE 802.10). Multiple VLANs share a physical network and its components. e.g., switches. Data packets of a VLAN are not forwarded to another VLAN, VLANs are often used to separate the data traffic of different services (Internet telephony, Internet TV, ...) and to define different priorities for the data traffic.

You can operate your phone and a PC connected to your phone's PC port in two different VLANs. You enter the VLAN identifiers (VLAN tag) here, which you get from your network operator.

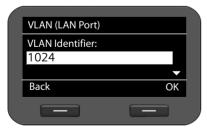
#### Warning

- ◆ If you operate the PC and the phone in different VLANs, you can no longer access the phone's Web configurator directly from the PC.
- ♦ If you enter an incorrect value here, you must reset the phone to its default settings (→ S. 64). After this you must re-establish phone access to the local network.

### ✓ → Settings → Local Network







- (Ō) Select **VLAN Settings**.
- OK Press the display key to confirm the selection.
- (0) Select the required setting:
- If you do not use VLAN (default). No

#### **LAN Port only**

If you operate the phone and the PC within the same VLAN.

#### LAN and PC Port

If you operate the phone and the PC within different VLANs.

OK Press the display key to confirm the selection.

- 1 Enter the VLAN Identifier and confirm with OK.
  - Value range: 1 4094
- **(0)** Define the priority for the different services and confirm with OK. Values: 1 - 7
- OK Press the display key to confirm the settings.

elmeg IP120

#### **Priorities**

Data packets from VLANs can be prioritised. The priority determines whether the data traffic from a VLAN is given preferential treatment by the network components. For the LAN port you can define the priority for voice and data separately. In the case of a local network with a lot of data traffic, you can achieve better-quality phone connections by giving a high priority to voice data.

LAN port: For Voice VLAN Priority and Data VLAN Priority, select the priorities you want for the transfer of voice and data.

PC port: For VLAN Priority, select the priority you want for the transfer of PC data.

Range of values and their Class of Service assignments (according to IEEE 802.1p):

- 0 No priority (Best Effort)
- 1 Background services, e.g., News Ticker (Background)
- 2 Not defined
- 3 General data services (Excellent Effort)
- 4 Control services, e.g., routing (Controlled Load)
- 5 Video
- 6 Voice data (Voice)
- 7 Top priority for network control software (Network Control)
- Once all the settings are complete, press the display key Back to save the configuration settings.

#### Please note

Further options for optimising the voice quality are available in the Web configurator under QoS settings (Quality of Service) → 5.81.

# Web configurator – configuring the phone on a PC

The Web configurator provides you with a user interface that you can use to operate and configure your elmeq IP120 on the PC.

Prerequisite: Your phone is connected to the local network.

In most cases, this connection is established automatically as soon as you connect the device with a network cable ( $\rightarrow$  5. 14). If this is not the case, you establish the connection to the local network via the display menu when you set the device up for the first time ( $\rightarrow$  5. 21).

#### Please note

The Web configurator supports the following browsers:

- Mozilla Firefox, version 3.6 or higher
- Internet Explorer, version 7 or higher
- Apple Safari, version 5 or higher

### Starting the Web configurator

You will need the IP address for your phone. You will find this via the phone's display menu, in the LAN settings:

✓ → Settings → Local Network (→ S. 66).

Please note

The IP address can sometimes change, depending on the settings of the DHCP server in your network.

#### Accessing the Web configurator:

- ▶ Launch the Internet browser on your PC.
- ▶ Enter the IP address in the browser's address field:

Example: http://192.168.250.10

The login screen appears.

- Select the appropriate language.
- ▶ Select the desired user type and enter the corresponding password:

**User** If you want to operate your phone on the PC.

Default password: user

**Administrator** If you want to configure your phone.

Default password: admin

Click on OK.

The Web configurator will now start.

In the following all functions of the Web configurator are described. Please note that in **User** mode not all functions are available.

Please note

For your security, you should change the default passwords (→ S. 108).

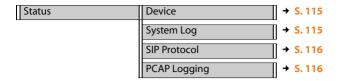
Select the function that you wish to use.

- ◆ Use the **Settings** tab to set or change individual functions on your phone (→ **S.74**).
- ◆ Open the **Status** tab to obtain information about the status of your phone (→ **S. 115**).

# Understanding the Web configurator menu tree

The following illustration shows the Web configurator menu tree. Functions that are available in user mode are marked by an asterisk (\*).

Settings *	Network and Connections	LAN Settings → S. 75
		Server and Phone Systems → S. 80
		QoS Settings → S. 81
		VoIP Settings → S. 83
		Security Settings → <b>S. 84</b>
	Telephony *	Connections → S. 86
		Audio → S. 91
		Ring Tones * → S. 92
		Call Divert * → S. 93
		Local Settings * → S. 93
		Dialling Plans → S. 95
		Do Not Disturb * → S. 96
		Voice Mail Services → S. 96
	Messaging	MWI Light → S. 97
	Services	Door Interphone → S. 98
		Online Directory → S. 99
		LDAP → <b>S.</b> 100
		Central Directory → S. 102
	Function Keys *	→ S. 102
	System *	Date and Time → S. 106
		Security * → S. 108
		Display * → <b>S.</b> 108
		Local Contacts * → S. 109
		All Calls * → <b>S.</b> 109
		Upload Tones * → S. 111
		Reboot and Reset → S. 112
		Save and Restore → S. 112
		Firmware Update → S. 113



# Configuring phone settings via the Web configurator

The **Settings** menu of the Web configurator allows you to change settings that you have already made using the phone's display menu, or that were the default settings when the phone was delivered.

Information on auto-provisioning of the elmeg IP120 on a hybird please refer to the enclosed administration poster or to <a href="https://www.bintec-elmeg">www.bintec-elmeg</a>

The menu offers the following functions:

- ◆ Network and Connections (→ S. 74)
  - Configure the settings for the local network, server and phone system, set up other VoIP accounts and create the security settings.
- **♦** Telephony ( **→ S. 85**)

Edit your configured VoIP accounts, optimise the quality of the voice connections, configure phone functions such as call divert and dialling plans and set up blacklists and voice mail services.

- ◆ Messaging (→ S. 97)
  - Configure the Message Centre (MWI) for your device.
- **♦** Services ( **→ S. 98**)
  - Create settings for using directories and set up a door interphone.
- ◆ Function Keys (→ S. 102)
  - Assign frequently used functions to the programmable keys on your phone.
- ◆ System ( → S. 106)

Change the basic settings on your phone, e.g., date/time or display settings. You can also restart the system or add new firmware.

# **Network and connectors**

Only available in administrator mode.

All of the settings for connecting your phone to the local network must be correct to enable communication with other devices in the network and phone calls via the Internet.

If you use the Web configurator, your phone is already connected to the local network. You can use the **Network and Connections** menu to change and extend these settings. You can also configure additional VoIP accounts and create settings for phone connections:

- ◆ LAN settings (→ S. 75)
- ◆ Server and phone systems (→ S. 80)
- ◆ QoS settings (Quality of Service (→ S. 81)
- ◆ VoIP settings( → S. 83)
- ◆ Security settings (→ **S. 84**)

# LAN settings

## Warning

If an error occurs when you are changing the LAN settings, the PC connection to the phone may be cancelled and you will no longer have access to the Web configurator.

If this happens, you must re-establish phone access to the local network via the display menu ( $\rightarrow$  5. 66).

## Settings → Network and Connections → LAN Settings

## Assigning the network address

### **Network Type**

▶ Select the IP protocol that is used in your network (IPv4 or IPv6).

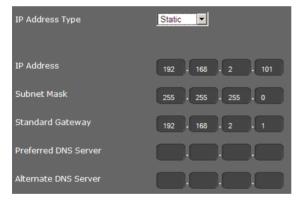
You may be asked to configure additional settings depending on your selection.

### **IPv4** configuration

- ▶ Select **Dynamic** if your device receives the IP address via a DHCP server.
- ▶ Select **Static** if your device receives a fixed IP address.

If the **Dynamic** setting is selected, all further settings are configured automatically. They are displayed and cannot be changed.

If you selected **Static** as the address type, you must create the following settings:



## **IP Address**

Enter an IP address for your phone. This IP address allows your phone to be reached by other subscribers in your local network (e.g., PC).

The IP address comprises four individual groups of numbers with decimal values from 0 to 255 that are separated by a dot, e.g., 192.168.2.1.

#### Please note:

- The IP address must be included in the address block used by the router/gateway for the local network. The valid address block is defined by the IP address for the router/gateway and the subnet mask (see example).
- The IP address must be unique across the network, which means that it must not be used by another device connected to the router/gateway.
- The fixed IP address must not belong to the address block that is reserved for the DHCP server for the router/gateway.

Check the settings on the router or ask your network administrator.

### Example:

Router IP address: 192.168.2.1 Network subnet mask 255.255.255.0

DHCP server address block 192.168.2.101 – 192.168.2.254
Possible IP addresses for the phone 192.168.2.2 – 192.168.2.100

#### **Subnet Mask**

The subnet mask specifies how many parts of an IP address the network prefix must comprise.

For example, 255.255.255.0 means that the first three parts of an IP address must be the same for all devices in the network, while the last part is specific to each device. In subnet mask 255.255.0.0, only the first two parts are reserved for the network prefix. Enter the subnet mask that is used by your network.

#### **Standard Gateway**

Enter the IP address for the standard gateway through which the local network is connected to the Internet. This is generally the local (private) IP address for your router/gateway (e.g., 192.168.2.1). Your phone requires this information to be able to access the Internet.

#### Preferred DNS Server

Enter the IP address for the preferred DNS server. DNS (Domain Name System) allows you to assign public IP addresses to symbolic names. The DNS server is required to convert the DNS name into the IP address when a connection is being established to a server.

You can specify the IP address for your router/gateway here. This forwards address requests from the phone to its DNS server.

There is no default setting for a DNS server.

#### Alternate DNS Server

Enter the IP address for the alternate DNS server that should be used in situations where the preferred DNS server cannot be reached.

# **IPv6** configuration

## **IP Address Type**

- ▶ Select Auto Configuration if your device receives the IP address via a DHCP server.
- ▶ Select **Static** if your device receives a fixed IP address.

If **Auto Configuration** is selected, all further settings are made automatically. They are displayed here and cannot be changed.

If you selected **Static** as the address type, you must create the following settings:



#### IP Address

Enter an IP address for your phone. This IP address allows your phone to be reached by other subscribers in your local network (e.g., PC).

The IP address comprises 128 bits and is represented by eight blocks of hexadecimal figures from 0 to FFFFF that are separated by a colon, e.g., 2001:b021:189:0:205:5dff:fe6b:87.

The IP address comprises a prefix and an interface identifier. The length of the prefix (usually 64 bits) is determined by the **Prefix Length** value.

## **Prefix Length**

The prefix length stipulates how many bits of the IP address are used for the network prefix. Enter the prefix length that is used in your network.

#### Preferred DNS Server

Enter the IP address for the preferred DNS server. DNS (Domain Name System) allows you to assign public IP addresses to symbolic names. The DNS server is required to convert the DNS name into the IP address when a connection is being established to a server.

You can specify the IP address for your router/gateway here. This forwards address requests from the phone to its DNS server.

There is no default setting for a DNS server.

#### Alternate DNS Server

Enter the IP address for the alternate DNS server that should be used in situations where the preferred DNS server cannot be reached.

# **VLAN** tagging

A local network can be divided into logical subnetworks, so-called VLANs (Virtual Local Area Network, standard IEEE 802.1Q). Multiple VLANs share a physical network and its components, e.g., switches. Data packets of a VLAN are not forwarded to another VLAN. VLANs are often used to separate the data traffic of different services (Internet telephony, Internet TV, ...) and to define different priorities for the data traffic.

You can operate your phone and a PC connected to your phone's PC port in two different VLANs. You enter the VLAN identifiers (VLAN tag) here. You get them from your network operator.

Warning

If you operate the PC and the phone in different VLANs you cannot longer access the phones's Web configurator directly from the PC.

#### Select

No If you don't use VLAN (default).

LAN Port only

If you operate the phone and the PC within the same VLAN.

LAN and PC Port

If you operate your phone and the PC within different VLANs.



Þ	Enter the VLAN tag of your virtual network in the VLAN Identifier (14094) field.
	If you have selected LAN and PC Port enter the different VLAN identifiers under VLAN LAN
	Port and VLAN PC Port.

Value range: 1 – 4094

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If you enter an incorrect value here, you must reset the phone to its default settings ( $\rightarrow$  5. 64). After this you must re-establish phone access to the local network ( $\rightarrow$  5. 66).

- ▶ On the menus Voice Priority and Data Priority, select the priorities you want for the transfer of voice and data of the LAN port.
- ▶ If you selected LAN and PC Port additionally select the VLAN Priority for PC data transfer.

# **VLAN** priority

Data packets from VLANs can be prioritised. The priority determines whether the data traffic from a VLAN is given preferential treatment by the network components. You can define the priority for voice and data separately. In the case of a local network with a lot of data traffic, you can achieve better-quality phone connections by giving a high priority to voice data.

Range of values and their Class of Service assignments (according to IEEE 802.1p):

- 0 No priority (Best Effort)
- 1 Background services, e.g., News Ticker (Background)
- 2 Not defined
- 3 General data services (Excellent Effort)
- 4 Control services, e.g., routing (Controlled Load)
- 5 Video
- 6 Voice data (Voice)
- 7 Top priority for network control software (Network Control)

Please note

Further options for optimising the voice quality are available under QoS settings (Quality of Service) → 5.81.

# Saving settings

▶ Click on **Save** to save your settings on the **LAN Settings** screen.

# Server and phone systems

If you operate a separate HTTP server or a phone system in your local network, use this screen to configure access to your phone.

Settings → Network and Connections → Server and Phone Systems

## **Configure HTTP proxy**

- ▶ Select whether you want to release a separate proxy server in the network for your phone.
- ▶ If Yes, enter the IP address for the proxy server in the Proxy Server Address field.
- ▶ The **Proxy Server Port** is preset to 80. Change this if your server uses a different port.

## **Own HTTP server settings**

▶ If you operate your own HTTP server, enter the communication data.

### **HTTP Port**

Enter the number for the port to be used for communication by the HTTP server. The default setting is 80

#### **HTTPS Port**

HTTPS

Enter the number for the port to be used for secure connections by the HTTP server. The default setting is 443

### **HTTP Connection Type**

Select which connections can be established:

HTTP Unsecured connection

.\_\_\_ .\_\_ .

HTTP + HTTPS Both secure and unsecured connections

Secure connection

#### Automatic logout [min]

Enter the time (minutes) after which an HTTP connection should automatically end if no entries are made.

## Phone systems

If your phone is connected to a phone system, select what type of phone system it is.

## Connected with phone system (sample selection)

hybird 600 The phone is connected to a hybird 600 phone system. This is the recom-

mended phone system to achieve an optimum support of the tele-

phone features.

**Standard** The phone is connected to any phone system.

Asterisk

. . .

## Call Manager

If your phone is connected to a hybird phone system:

- Select if you would like to automatically accept calls transferred by the phone system's call manager. You have the following options:
  - via Headset
  - via Handsfree or
  - not at all (No)

# Incoming calls without Call Manager

Depending on the phone system, you can also set automatic acceptance of other incoming calls:

- ▶ Select for incoming calls (without Call Manager) whether you would like to accept them automatically. You have the following options:
  - via Headset
  - via Handsfree or
  - not at all (No)

## Outgoing calls via Function Key

You can also set for calls that you initiate via a function key (→ S. 103) whether you want to make them

- via Headset or
- via Handsfree

# Saving settings

▶ Click on Save to save your settings on the Server and Phone Systems screen.

# **QoS settings (Quality of Service)**

On this screen you can optimise the voice quality of your IP telephone.

The voice quality depends on the priority of the voice data in the IP network. Prioritisation the VoIP data packets is done using the QoS protocol DiffServ (Differentiated Services). DiffServ defines a number of classes for the quality of service and, within these classes, various priority levels for which specific prioritisation procedures are defined.

You can specify different QoS values for SIP and RTP packets. SIP packets (Session Initiation Protocol) contain the signalling data, while RTP (Real-time Transport Protocol) is used for the voice transfer.

elmeg IP120 8<sup>o</sup>

# Settings → Network and Connections → QoS Settings



► Enter your chosen QoS values in the SIP ToS/Diffserv (0..63) and RTP ToS/Diffserv (0..63) fields. Value range: 0 - 63.

Common values for VoIP (default setting):

SIP 34 High service class for fast switching of the data flow (Expedited Flow)

RTP 46 Highest service class for fast forwarding of data packets (Expedited Forwarding)

## Warning

Do not change these values without consulting your network operator first. A higher value does not necessarily mean a higher priority. The value determines the service class, not the priority. The prioritisation procedure used in each case meets the requirements of this class and is not necessarily suitable for transferring voice data.

Detailed information on the Diffserv protocol can be found in RFC 2474 and RFC 3168.

# Saving settings

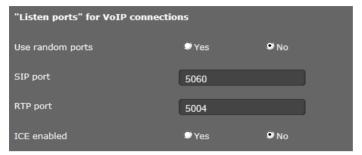
▶ Click on **Save** to save your settings on the **QoS Settings** screen.

# **VolP settings**

On this screen you configure the ports for establishing VoIP connections.

Settings → Network and Connections → VoIP Settings

## "Listen ports" for VoIP connections



▶ Select the ports on which your phone expects incoming VoIP connections.

### Use random ports

▶ Select **Yes** if the phone should use any available ports for the SIP port and RTP port instead of fixed ports.

The use of random ports is advisable if you want multiple phones to be operated on the same router/gateway with NAT. The phones must then use different ports so that the NAT for the router/gateway is only able to forward incoming calls and voice data to one (the intended) phone.

If you click on **No**, the phone uses the ports specified in **SIP port** and **RTP port**.

## SIP port

Specify the local communication port that the phone should use to send and receive signal-ling data. Specify a number between 1024 and 49152. The default port number for SIP signalling is 5060.

#### RTP port

Specify the local communication port that the phone should use to receive voice data. Enter an even number between 1024 and 49152. The port number must not be the same as the port number in the SIP port field. If you enter an odd number, the next lowest even number will be selected automatically (e.g., if you enter 5003, then 5002 is set automatically). The default port number for voice transmission is 5004.

#### ICE enabled

Choose whether or not to use ICE (Interactive Connectivity Establishment). ICE is similar to STUN (→ 5.88), a Session Initiation Protocol (SIP) method for overcoming NAT firewalls.

# Saving settings

▶ Click on **Save** to save your settings on the **VoIP Settings** screen.

# **Security settings**

This screen is where you create security settings for your phone.

Settings → Network and Connections → Security Settings

## Remote management

 Select whether you want to Allow access from other networks to the WEB configurator (Yes) or not (No).

If you permit **Remote Management**, this increases the risk of unauthorised access to your device settings.

- ▶ Select the network protocol to be used for the communication:
  - TLS (Transport Level Security)
  - UDP (User Datagram Protocol
  - TCP (Transmission Control Protocol)

## Security settings

On this screen you can download server certificates onto your phone, delete downloaded certificates and specify how invalid certificates should be handled.

Server certificates allow a server to be digitally identified via SSL (Secure Sockets Layer). Operating a server with SSL requires a server certificate both for one-way authentication (server to the client) and for two-way authentication (between client and server). A server certificate has to be downloaded onto your device so that the device can carry out authentication.

The Server Certificates and CA Certificates lists contain all downloaded certificates.

- Select a certificate from one of the lists.
- ▶ Click on **Remove** to delete the certificate from the list.
- Click on Details to display information about the certificate.

#### Import a local certificate

In order for a certificate to be downloaded to your phone, it must be available in your network.

- ▶ Click on **Browse** to search for the file on your PC or in your network. Select the required file.
- ▶ Click on **Upload** to download the file onto the device.

#### **Invalid Certificates**

The list contains all invalid certificates.

- Select a certificate from the list.
- Click on Accept to accept the certificate anyway.
- ▶ Click on **Reject** to reject the certificate.

## Secure Real Time Protocol (SRTP)

The Secure Real-time Transport Protocol (SRTP) allows voice data transferred with the Real-time Transport Protocol (RTP) to be encrypted.

- Activate or deactivate the Secure Real Time Protocol (SRTP).
- Select whether you want to Accept Non-SRTP Call or not. If this function is activated, you also accept incoming calls from a number that does not use SRTP.

## Saving settings

▶ Click on **Save** to save your settings on the **Security Settings** screen.

# **Telephony**

The **Telephony** menu provides the following setting options:

- **♦** Connections ( **→** S. 86)
  - This is where you can configure your VoIP connections and establish new connections.
- ◆ Audio (Voice quality) (→ S. 91)

On this screen you can optimise the voice quality of your VoIP connections.

**♦** Ring tones ( **→** S. 92)

This screen is only available in user mode. This is where you can configure the ringtones for your connections. In administrator mode, this setting can be found with the configuration data for the connection (**Telephony** → **Connections**).

**◆** Call divert ( **→** S. 93)

On this screen you can define options for call divert and activate or deactivate this function.

◆ Dialling plans (→ S. 95)

The Dialling Plans screen is where you can define the use of area codes and VoIP connections for outgoing phone calls and enter the international and local area code for your phone connection.

**♦** Do not disturb (DND) ( **→** S. 96)

You can use the blacklists to block incoming calls from selected numbers and also to block all anonymous calls.

◆ Voice mail services (→ S. 96)

On this screen you can configure your network mailbox.

# **Connections**

Only available in administrator mode.

You can establish up to 6 telephony connections (VoIP accounts) for your phone.

## Settings → Telephony → Connections

On this screen you can

- Set up a new connection via Auto Configuration
- See the status of the configured connections
- Activate or deactivate individual connections
- Define which of the connections are used by default for outgoing calls
- Change the configuration of connections or establish new connections
- Delete existing connections.

## Setting up a new connection via Auto Configuration

▶ If you want to set up a new connection and your provider allows automatic configuration for the account, click on **Start**.

When the process is complete, the connection is displayed in the list.



# Connections for the elmeg IP120

The following information is shown for each configured connection:

Name / Name or number of the VoIP connection / Name of the VoIP provider Provider

**Status** Status of the connection. The following statuses are possible:

Registered The connection is registered with the provider.

Not registered The connection is not registered with the provider.

**Registration failed** An error occurred during registration.

**Server not accessible** The registrar server specified during configuration is not

available.

**Disabled** The connection is deactivated.

## **Activating/deactivating connections**

Only activated connections can be used for Internet telephony.

▶ To use a configured connection, select **Active**.

# Specifying a default line for outgoing calls

 Select Default Send Account for the connection that you want to use as the default line for your phone calls. Only one can be selected.

# Establishing new connections or editing existing ones

- ▶ Click on **Edit** in the row of a configured connection to change its configuration.
- ▶ Click on **Edit** in a row without a configured connection to establish a new connection.

Only one connection can be configured at a time for mobile phones.

## Configuring the connections

To do this you need the relevant information about your provider for Internet telephony.

- ▶ In the Connection Name or Number field enter a name of your choice or the phone number for this connection.
- ▶ Click on **Start Profile Download** to load a provider profile.

An assistant opens to guide you through the next steps.

- ▶ Select your **Country** and in the next step your **Provider**.
- If your provider is not in the list, select Other Provider.
- ▶ Click on Finish.

The selected provider profile is loaded.

# Configuration without provider profile

If your provider is not on the list, select Other Provider.

 Select the required settings for your VoIP account on the following screens. Your provider will supply you with this data.

# General provider data

#### Domain

Specify the last part of your SIP address (URI).

Example: For the SIP address 987654321@provider.com you would enter provider.com.

#### **Proxy Server Address**

The SIP proxy is your VoIP provider's gateway server. Enter the IP address or the DNS name of your SIP proxy server.

Example: myprovider.com.

#### **Proxy Server Port**

Enter the number of the communication port that the SIP proxy uses to send and receive signalling data (SIP port). Port 5060 is used by most VoIP providers.

#### **Registration Server**

Enter the IP address or the DNS name of your registrar server. The registrar is needed when the phone is registered. It assigns your SIP address (username@domain) to the public IP address/port number your phone uses to log in. With most VoIP providers, the registrar server is identical to the SIP server.

Example: reg.myprovider.de.

# **Registration Server Port**

Enter the communication port used on the registrar. Port 5060 is used in most cases.

## Registration Refresh Time [sec]

Enter the time intervals at which the phone should repeat the registration with the VoIP server (SIP proxy) (a request will be sent to establish a session). The repeat is required so that the phone's entry in the tables of the SIP proxy is retained and the phone can therefore be reached. The repeat will be carried out for all activated VoIP phone numbers. The default is 120 seconds.

If you enter 0 seconds, the registration will not be repeated periodically.

## Network provider data

The phone needs to know its public address in order to receive caller voice data.

The SIP protocol recognises the following options:

- The phone requests the public address from a STUN server on the Internet (Simple Transversal of UDP over NAT). STUN can only be used with asymmetric NATs and non-blocking firewalls.
- The phone does not direct the connection request to the SIP proxy but to an outbound proxy
  on the Internet that supplies the data packets with the public address.

The STUN server and outbound proxy are used alternately to work around the NAT/firewall in the router/gateway.

▶ Enter the required data for the STUN server **or** outbound proxy:

### STUN enabled

Click on **Yes** if you want your phone to use STUN as soon as it is used on a router with asymmetric NAT.

#### **STUN Server Address**

Enter the DNS name or the IP address of the STUN server on the Internet. If you have selected **Yes** in the **STUN enabled** field, then you must complete this field.

#### STUN Server Port

Enter the number of the communication port on the STUN server. The default port is 3478.

#### STUN Refresh Time [sec]

Enter the time intervals (seconds) at which the phone should repeat the registration with the STUN server. The repeat is required so that the phone's entry in the tables of the STUN server is retained. The repeat will be carried out for all activated VoIP phone numbers. Ask your VoIP provider for the STUN refresh time if necessary. The default setting is 30 seconds.

#### NAT Refresh Time [sec]

Specify the intervals at which you want the phone to update its entry in the NAT routing table. Specify an interval in seconds that is a little shorter than the NAT session timeout. As a rule you should not change the default value for the NAT update. The default setting is 20 seconds.

## **Outbound Proxy Mode**

Specify when the outbound proxy should be used.

Always All signalling and voice data sent by the phone is sent to the outbound

proxy

**Automatically** Data sent by the phone is only sent to the outbound proxy when the

phone is connected to a router with symmetric NAT or a blocking firewall. If the phone is behind an asymmetric NAT, the STUN server is used. If you have set **STUN enabled** to **No**, or if you have not entered a STUN server,

the outbound proxy will be used in all cases.

**Never** The outbound proxy is not used.

If you leave the **Outbound Server Address** field empty, the phone does not respond to the selected mode and operates as if **Never** were selected.

#### **Outbound Server Address**

Enter the DNS name or the IP address of your provider's outbound proxy. With many providers, the outbound proxy is identical to the SIP proxy.

### **Outbound Proxy Port**

Enter the number of the communication port used by the outbound proxy. The default port is 5060.

## **Automatic Negotiation of DTMF Transmission**

DTMF signalling is required, for example, for querying and controlling certain network mail-boxes via digit codes or for remote operation of the local voice mail. Select whether the setting should be made automatically. If you select **No**, you must determine the setting for the DTMF transfer yourself.

## **Send Settings for DTMF Transmission**

To send DTMF signals via VoIP, you must define how the key codes are to be converted to DTMF signals and sent:

**Audio** As audible information in the voice channel, i.e., it is not known which key has

been pressed.

**RFC 2833** As a value (= key pressed) in an RTP packet.

**SIP Info** As an "SIP Info" message.

The value (= key pressed) is sent as an SIP data packet.

Ask your VoIP provider which type of DTMF transmission it supports.

# Entering personal provider data

Now enter your personal login data that you received from your VoIP provider.

- ▶ Enter the following data:
  - Authentication Name
  - Authentication Password
  - Username
  - Display Name

# Advanced settings

You can find further parameters for configuring your VoIP connection under **Advanced Settings**.

Click on Show next to Advanced Settings.

You will find detailed information on configuring a VoIP account in the section entitled **Configuring phone settings via the Web configurator** on **S. 74**.

### Counting missed and accepted calls

Missed and accepted calls for this VoIP account are recorded in the call lists for the phone if this function is activated ( $\rightarrow$  5. 44).

- ▶ Open the **Advanced Settings** section.
- Select Yes for Missed/accepted calls count if you want to deactivate this function. The
  default setting is Yes.

## Allowing or blocking Call Waiting

If you receive another incoming call during a call, this is indicated by Call Waiting by default. For each connection, it is possible to set whether or not Call Waiting is permitted.

- ▶ Open the **Advanced Settings** section.
- If you want to deactivate the function, select No from the list.
   Or
- ▶ Select the desired call waiting signal:
  - Signal in display only or
  - Signal with a beep. Select an interval for the beep: Beep once, Beep every 4 sec., Beep every 10 sec., Beep every 20 sec. Default setting: Beep every 4 sec.

## Setting a ring tone

You can set a ring tone for each connection (i.e. for each configured VoIP account). You can specify different ring tones for external and internal calls as well as for group calls, if this information is available for incoming calls (depending on the telephone system).

- ▶ Open the Advanced Settings section.
- ▶ Choose a Melody for the desired call type.
- ▶ Click **Test** to play your chosen melody.

# Saving settings

▶ Click on **Save** to save your settings for the connection.

# **Deleting a connection**

▶ Click on **Delete connection** to delete the displayed connection.

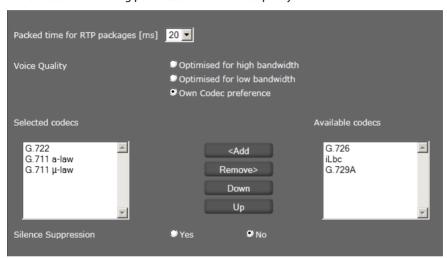
# **Audio (Voice quality)**

Only available in administrator mode.

The voice quality of your VoIP calls is determined by the codec used for the transmission. To increase the quality, more data must be transmitted. Depending on the bandwidth of your Internet connection, this can then lead to problems with the volume of data – especially if two VoIP calls are made simultaneously – so that the transmission no longer takes place smoothly. The following settings allow you to adjust your elmeg IP120 to your individual Internet connection.

## Settings → Telephony → Audio

You can set the following parameters for the voice quality:



# Packed time for RTP packages

▶ Select the interval for sending RTP packets (20 or 30 ms).

RTP (Real-time Transport Protocol) is a protocol for the continuous transmission of audiovisual data (streams) via IP-based networks.

# Voice quality

- ▶ Select the voice quality that matches the bandwidth of your DSL connection.
  - Optimised for high bandwidth
  - Optimised for low bandwidth
  - Select **Own Codec preference** if you want to determine the codecs yourself.

Both parties involved in a phone connection (caller/sender and recipient) must use the same voice codec. The voice codec is negotiated between the sender and the recipient when establishing a connection. You can influence the voice quality by selecting (bearing in mind the bandwidth of your Internet connection) the voice codecs your phone is to use, and specifying the order in which the codecs are to be suggested when a VoIP connection is established.

Select the required codecs and define the sequence in which they should be used.

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The following voice codecs are supported by your phone:

**G.722** The broadband voice codec G.722 works at the same bit rate as G.711 (64 kbit/s per voice connection) but at a higher sampling rate (16 kHz) and therefore provides excellent sound quality.

## G.711 a law/G.711 µ law

Excellent voice quality (comparable with ISDN). The necessary bandwidth is 64 kbit/s per voice connection.

- G.726 Good voice quality (inferior to that with G.711 but better than with G.729). Your phone supports G.726 with a transmission rate of 32 kbit/s per voice connection.
- **iLbc** Average voice quality. This codec works with 30-ms or 20-ms blocks. The data rate is 13.33 kbit/s (30-ms blocks) or 15.2 kbit/s (20-ms blocks).
- **G.729A** Average voice quality. The necessary bandwidth is less than or equal to 8 kbit/s per voice connection.

## Silence suppression

Silence suppression means that no data packets are sent during a pause in speaking. This means a lower data volume but call participants may interpret it as an interruption to the connection.

▶ Select **No** if you do not want silence suppression. The default setting is **Yes**.

# Saving settings

▶ Click on **Save** to save your settings on the screen.

# Ring tones

Only available in user mode. In administrator mode you set the ring tones when configuring the connection ( $\rightarrow$  5. 90).

You can set a ring tone for each connection (i.e. for each configured VoIP account). You can specify different ring tones for external and internal calls as well as for group calls, if this information is available for incoming calls (depending on the telephone system).

# Settings → Telephony → Ring Tones

An entry exists for each VoIP connection.

- ▶ Choose a **Melody** for the desired call type.
- ▶ Click on **Test** to play back the selected melody.

# Saving settings

▶ Click on **Save** to save your settings on the screen.

PI	ease	note

You can upload further ring tones from the PC to your telephone (→ S. 111).

## Call divert

For each configured VoIP account you can automatically forward incoming calls to another phone number.

## Settings → Telephony → Call Divert



▶ Specify for each VoIP account in which cases a call should be diverted.

None No call divert

All Call divert for all incoming calls

**No Answer** Call divert if you do not answer the call

In the Waiting time for no answer (value range: 1 - 600 sec) field enter

the time in seconds after which call divert is to be activated.

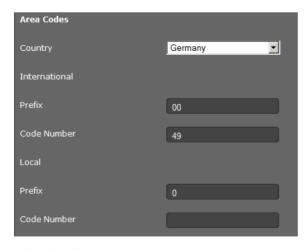
When Busy Call divert if you are currently speaking to another participant

- ▶ Enter the **Phone Number** to which calls are to be forwarded.
- ▶ Click on **Save** to save your settings on the screen.

# **Local settings**

On this screen, you provide details about the location of your phone. These are used to determine the international and local area dialling codes as well as country-specific tones (e.g., dialling tone or ringback tone).

### Settings → Telephony → Local Settings



# Selecting the country

The time zone is determined automatically based on the country you select.

▶ Select the **Country** in which you are using your phone from the list.

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# Setting dialling codes

Depending on your country selection, the international and (if relevant for that country) national dialling codes are entered in the **Prefix** and **Code Number** fields automatically.

If your country is not offered in the list of countries enter the dialling code yourself. Save the complete area code (with international code) for the area in which you are using the phone. In general, you must always dial the area code for VoIP calls – even for local calls. To avoid having to dial the area code for local calls, your phone prefixes all VoIP calls in the local area with the area code entered, i.e., all numbers that do not begin with 0 – even when dialling numbers from the directory and other lists.

**Exceptions**: Numbers for which you have set dialling plans.

- ▶ Select Other Country from the end of the Country list.
- ▶ Enter the full prefix for the country in which you use your phone. Otherwise errors may occur with phone connections or during data exchange (e.g., between a fixed line network and a mobile network).

The prefix consists of the international prefix (International: Prefix and Code Number, e.g., 00 49 for Germany) and, if applicable, the prefix used for calls within the country (Local: Prefix and Code Number, e.g., 0 for national long-distance calls in Germany).

# Setting country-specific ringback and dialling tones

Tones, e.g., dialling tone, ringback tone, busy tone or call waiting tone, vary from one country or region to another. You can choose from various tone groups for your phone.

The **Tone Scheme** is automatically determined on the basis of the country selected above. You can change the setting.

▶ Select the country or region whose tone scheme should be used for your phone.

# Saving settings

▶ Click on **Save** to save your settings on the screen.

# Dialling plans

Only available in administrator mode.

You can use dialling plans to define which phone numbers should be called using which configured VoIP account and whether an area code should be dialled first.

## Settings → Telephony → Dialling Plans



- ▶ Enter the **Phone Number** that the dialling plan is to apply to.
- ▶ Select **Use Area Codes** if you want to call this number with an area code.
- ▶ Select the connection that should be used to call this phone number.
- ▶ Enter a name for this dialling plan in the **Comment** field.
- Click on Add to add the rule to the list.
- Click on Delete to delete a rule from the list.
- ▶ Select **Active** if you want to activate the rule.

#### Access code

The prefix is automatically added to numbers during dialling.

- ▶ Define when it should be used:
  - None (if you do not use an access code)
  - With numbers from Directory & Call lists
  - With All numbers

# Saving settings

▶ Click on Save to save your settings on the Dialling Plans screen.

# Do not disturb (DND)

Block individual phone numbers and/or all anonymous calls. You will then be unavailable for these calls; your phone will not ring.

## Settings → Telephony → Do Not Disturb



- ▶ Select **Yes** to activate the **Do Not Disturb** function.
- ▶ Enter the Name and Phone Number for the call.
- ▶ Click on Add to save the entry to the do not disturb list.
- ▶ Click on **Delete** to delete an entry.
- ▶ Click on **Delete all** to delete all entries.
- Activate the **Block anonymous caller** option to block all anonymous calls.
- ▶ Click on **Save** to save your settings on this screen.

## Voice mail services

Only available in administrator mode.

Some VoIP providers offer answering machines on the network – network mailboxes. These accept incoming calls on the corresponding VoIP phone number. You can access voice mails on the network mailbox via the display menu ( $\rightarrow$  5. 54) or the Message Centre ( $\rightarrow$  5. 55).

To record all calls, set up a network mailbox for each of your VoIP accounts.

### Settings → Telephony → Voice Mail Services



- ▶ Enter the Mailbox Number for the VoIP connection and activate the network mailbox.
- ▶ Click on **Save** to save the settings.

# Messaging

Only available in administrator mode.

The **Messaging** menu provides the option to configure the behaviour of the Message Centre key (MWI = Message Waiting Indication).

# **MWI light**

The Message Centre allows you to access your voice mails, missed calls, e-mails and missed alarms at the press of a key ( $\blacksquare$ ) ( $\rightarrow$  S. 55). This key flashes if a new message has been received. You can switch the flashing on or off for every message type. (MWI = Message Waiting Indication)

## Settings → Messaging → MWI Light



- ▶ Select the message type for which the receipt of a new message should be indicated by a flashing Message Centre key.
  - Missed Calls
  - Voice Mail
- Select whether the MWI notification (the receipt of a new message) should also be indicated by a beep (beep) or only by flashing (silent).
- ▶ Click on **Save** to save the settings.

# **Services**

Only available in administrator mode.

The Services menu offers the following functions:

- Setting up door interphones
- ◆ Assigning an online directory (→ S. 99)
- ◆ Assigning an LDAP directory (→ S. 100)

# **Door interphone**

You can operate one or more door interphones with video surveillance using the phone

→ S. 57. Enter the data for the door interphone on this page.

#### Please note

The door interphone can also be set up for your phone using the hybird phone system. If automatic configuration is permitted, configuration is carried out automatically on your phone.

## Settings → Services → Door Interphone



- ▶ Enter a name and the SIP ID for the camera.
- ▶ Enter the code for the door opener in the **DTMF code** field. This MFV code is required to operate the door opener from the phone. The MFV code can be found in the description of your door interphone.
- Click on Add to add a camera to the list.
- ▶ Click on **Delete** if you want to remove a camera from the list.
- ▶ Click on **Save** to save your settings.

# Online directory

If you want to use an online directory (→ S. 51), select the provider on this screen who supplies the directory on the Internet. Also specify which service you want to use.

## Settings → Services → Online Directory

The available provider directories are displayed.



- Select the providers whose online directories you want to use by selecting the check boxes under Select.
- ▶ If you select the Automatic look-up option, when a call comes in the online service automatically looks up the name of the caller in the online directory. This function must be available for the provider directory.

# Configuring an additional provider

- ▶ To use the online services of another provider, enter the access data under **Settings for additional provider**:
  - Provider Name
  - Server Address
  - Username
  - Password

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- ▶ Select the service(s) you want to use:
  - White Pages
     public directory supplied on the Internet by the provider entered above
  - Yellow Pages
    yellow pages supplied on the Internet by the provider entered above
  - Private NetDirectory directory managed by yourself, if enabled by your provider

You can enable one, two or all three services.



Enter a name for each of the selected services in the Name of directory field. This is the name under which the directory will be displayed on your device (→ 5.51).

# Saving settings

▶ Click on **Save** to save your settings on the **Online Directory** screen.

# LDAP directory

If your corporate network provides a directory via an LDAP server, you can access this on your phone (LDAP = Lightweight Directory Access Protocol). You can set up the function on this screen. You will need information about the configuration of the LDAP server to do this.

# Settings → Services → LDAP

- ► Enter a name in the Name of directory. This is the name under which the directory will be displayed on your device ( → 5.50).
- ▶ Select the LDAP directory.
- Select Yes for LDAP lookup for incoming calls if a search should be made for a caller in the LDAP directory instead of in the local directory.
- ▶ Enter all the data for your LDAP server and the directory.

#### Max. Hits

Maximum number of search results to be displayed. Default setting: 50

#### Server Address

IP address for the LDAP server in your network.

#### Server Port

Port number that is used to provide the LDAP service. Default setting: 389

#### LDAP Search Base

Range in the hierarchical LDAP database where the search begins. All areas have defined designations.

#### Username

Access ID for the LDAP server.

#### **Password**

Password for the access ID to the LDAP server.

#### **Filter**

Using the filter, you can define criteria against which specific entries can be searched in the LDAP database. One filter consists of one or more search criteria. A search criterion contains the query for an LDAP attribute, e. g. sn=%. The percent symbol (%) is a placeholder for the user entry.

#### **LDAP Name Filter**

The name filter decides which attribute is used for the search.

Example: (sn=%)

The percent symbol (%) is replaced by the name or part of the name entered by the user. If a user enters the letter "A" for example, all entries in which the attribute **sn** begins with "A" are searched for in the LDAP database. If the user then enters a "b", entries are searched in which the **sn** attribute begins with "Ab".

#### **LDAP Number Filter**

The number filter stipulates the criteria for the automatic completion of telephone numbers. Example: (|(telephoneNumber=%)(mobile=%))

The percent symbol (%) is then replaced by the part of the telephone number entered by the user. When dialling, if a user enters the numbers "123" for example, all telephone numbers (office and mobile) that begin with "123" are searched for in the LDAP database. The telephone number is completed with the addition of information from the database.

Multiple criteria can be connected using logical AND (&) and/or OR (|) operators. The logical operators "&" and "|" are placed before the search criteria. The search criterion must be placed in brackets and the whole expression must be terminated with a bracket again. AND and OR operations can also be combined.

### **Examples:**

AND operation: (& (givenName=%) (mail=%))

Searches for entries in which the first name and mail address begin with

the letters entered by the user.

OR operation: (|(cn=%)(sn=%))

Searches for entries in which the common name or surname begin with the

letters entered by the user.

Combined (|(& (givenName=%) (mail=%))(& (sn=%) (mail=%)))

operation: Searches for entries in which the first name and mail address or the sur-

name and mail address begin with the letters entered by the user.

# Configuration of directory entries

A range of attributes are defined in the LDAP database for a directory entry, e.g., surname, first name, telephone number, address, company, etc. The quantity of all attributes, which can be saved in one entry, is saved in the relevant LDAP server scheme. In order to be able to access attributes or define search filters, you must know the attributes and their designation in the LADP server. The majority of attribute designations are standardised, however specific attributes can also be defined.

The elmeg IP120 supports the following attributes:

Attribute name	Name in the phone	Meaning
givenName	First Name	
cn sn	Surname	Name with which the entry is listed (cn = common name, sn = surname)
homePhone	Phone (Home)	Private number
telephoneNumber	Phone (Work)	Office number
mobile	Phone (Mobile)	Mobile number

You can use an additional attribute from the LDAP data base.

# Saving settings

▶ Click on **Save** to save your settings on this screen.

# **Central directory**

You can download a central directory, e.g., from the phone system or company server. The directory must be an XML file. All permitted functions and XML tags are described in a specification, which you will find at <a href="http://wiki.gigaset.com">http://wiki.gigaset.com</a>.

# Settings → Services → Central Directory



- ▶ In the **Directory file (URL and file name)** field, enter the URL, path and file name of the central directory.
- ▶ Select the check box to download the file after the next system reboot.
- ▶ Click **Save** to save your settings on this page.

The next time you reboot the device, the central directory will be downloaded and stored as a local directory. All existing local entries will be overwritten.

#### Note

If the option for downloading a central directory remains enabled, the directory will be downloaded and will overwrite your local directory every time the phone is rebooted. You should therefore deselect the check box after the directory is downloaded.

# **Function keys**

On this screen you decide on the assignment of the directory key and programme the function keys.

### Settings → Function Keys

# Assigning the directory key

You can use the directory key  $\P$  (navigation key  $\bigcirc$ ) to open the **local** directory by default ( $\rightarrow$  5. 47). You can change this setting.

- ▶ Select which directory you want to access with the **Directory Key**:
  - Local Directory (local directory → 5.47)
  - LDAP (corporate directory → S. 50)
  - Online directory (→ S. 51)
     This entry is only shown if an online directory is configured (→ S. 99). In this case the service name is displayed here.

## **Programmable keys**

Your elmeg IP120 allows you to assign frequently used functions or phone numbers to up to 7 keys so that you can access them with one key press. You can increase the number of function keys by connecting extension modules (→ 5. 17). These are displayed under Additional Program Keys.

You can set that calls which you initiate via one of the function keys are to be made automatically via the headset or handsfree ( $\rightarrow$  5. 81).

All available function keys are shown with the **Key setting**.

Click on Edit to assign a phone number or function to a Key. The window for programming the selected key will open.



▶ Select the required function from the Function Select list.

Line Assigns a specific connection to the function key. You can use the key to make a call via this connection or to answer an incoming call for this connection. The key flashes if a call comes in and lights up if the line is busy.

 Select the required connection. All configured connections are displayed for you to choose from (→ 5, 86).

### Park + Orbit

This function key is used to "park" a call. The participant hears the hold music. This function key allows you to transfer calls within a group, which share a common line. It will be configured on all extensions for the group. The "Park + Orbit" keys on all extensions flash if a call has been "parked" on an extension. The call can be picked up on any extension by pressing the key.

This function is only available if your telephone is connected to a hybird phone system and the number has been assigned to a group. The function key can also be assigned using the phone system.

Enter the Phone Number of the shared line that is configured on the phone system as identifier.

### Speed Dial

Assigns the speed dial for a phone number to the function key.

▶ Enter the phone number that is to be dialled using this function key.

**BLF** A function key that is configured as BLF (Busy Lamp Field) indicates the status of a specific line, e.g., of a colleague. The key lights up if a call comes in for the assigned number and flashes if the line is busy.

You can accept an incoming call if you have set the **Directed Call Pickup Code**.

This function is only available if your telephone is connected to a hybird phone system. The function key can also be assigned using the phone system.

- ▶ Enter the Phone Number of the line.
- ▶ If you wish you accept calls with the key, enter the **Directed Call Pickup Code**. For a hybird phone system this code is \*8.

#### Call Divert

Assigns a call divert to the function key.

▶ Enter the connection for which you want the call divert to apply and enter the **Phone Number** to which the calls are to be diverted.

The call divert set up here applies to all calls. To configure different call-divert rules, use the screen **Settings**  $\rightarrow$  **Telephony**  $\rightarrow$  **Call Divert** ( $\rightarrow$  **S. 93**).

### **DTMF**

Assigns a number to the function key that is dialled using DTMF. This is required, for example, for querying and controlling certain network mailboxes via digit codes or for remote operation of the local answering machine.

▶ Enter the **Phone Number** that should be dialled using DTMF signalling.

#### Menu - Next call anonymous

Opens the **Select Services** → **Next Call anonymous** function in the telephone's display menu (→ **S. 37**) to dial a call without transmitting the number.

#### Menu - Call Divert

Opens the **Select Services** → **Call Divert** function in the telephone's display menu (→ **5.41**) to activate/deactivate or set up a call divert.

## **Open Listening**

If you have activated calling via the headset (→ 5.81), you can also switch on the speaker via the function key. The device's microphone remains on mute. The LED of a key that has been assigned the **Open Listening** function indicates the status (on / off).

None Nothing assigned

▶ Click on **Save** to accept the key assignment.

You will now be returned to the **Function Keys** screen, where you can programme more keys.

# Saving settings

▶ Click on **Save** to save the settings on this screen.

#### Please note

If your telephone is connected to a hybird phone system function keys assignments can also be downloaded to the phone's keys from the phone system, if automatic configuration is permitted.

The following phone system function keys are transferred to the telephone:

## Speed Dial, Call Divert, BLF, Park + Orbit

In this way, various functions of the keys that can be configured on the phone system can be referred to. Further information on this can be found in the user guide for the phone system.

# System settings

You can create the following settings in the **System** menu:

- Define the date and time or time server
- ◆ Change the security passwords for administrator and user identification (→ **5. 108**)
- ◆ Display set brightness for the display as well as date and time format (→ 5.108)
- ◆ Edit your local directory (→ S. 109)
- ◆ Edit your call lists (→ S. 111)
- ◆ Load ring tones (→ S. 111)
- ◆ Restart the device and restore factory settings (→ S. 112)
- ◆ Save and restore telephone data (→ S. 113)
- ◆ Perform and configure a firmware update (→ S. 113)

## Date and time

Only available in administrator mode.

On this screen you can specify a time server or enter the date and time manually.

Settings → System → Date and Time

## Defining the time server

Select Yes for Automatic adjustment of system time with time server.



▶ Enter the IP address for the required time server in the **Time Server** field.

The most recent synchronisation carried out with the time server is shown.

# Entering the date and time manually

▶ Select No for Automatic adjustment of system time with time server.



- ▶ Fnter the **Date** and **Time**:
  - Time format: ss:mm
  - Date format: dd.mm.yyyy
- ▶ Click on **Save** to save the settings.

If you have changed the date format in the **System** → **Display** menu, enter the date here as well in the **mm.dd.yyyy** format (→ **S. 109**).

# Setting the time zone

- ▶ Select your **Time Zone** from the list.
- Activate the Automatically adjust clock to summer time changes option if necessary.

# Saving settings

▶ Click on **Save** to save the settings on this screen.

# Security

Access to the Web configurator and administration functions on the phone is password-protected for security purposes.

Default settings:

User type
Administrator on Web configurator
User on Web configurator
User on Web configurator
Administration on phone
Password
admin
user
admin

## Settings → System → Security

On this screen you can change the passwords for administrator and use. For security reasons, you should always do this after getting started with your device and then at regular intervals.

▶ Enter new passwords:

Web Configurator For access to the Web configurator in user mode

Web Configurator For access to the Web configurator in administrator mode

(Administrator)

**Phone PIN** For access to administrator functions on the phone

▶ For security reasons, the passwords are not displayed. Select the option **Password visible**, to display the passwords in plain text.

# Saving settings

▶ Click on **Save** to save the settings on this screen.

# **Display**

On this screen you can configure a range of settings for your phone display.

Settings → System → Display

# Setting the display brightness and contrast

You can set the display brightness to one of three levels and the contrast to one of six. These measures help to optimise the power consumption of your device.

- ▶ Select the **Brightness** of the display: 1, 2 or 3
- ▶ Select the Contrast: 1 6

### Defining the format for the display screen

▶ Select your required setting:

Device Language Language for the display screens

Web Interface Language Language for the Web configurator

**Tone Scheme** Different countries have different conventions for ringer settings,

e.g., for the dialling tone, the busy tone etc. Select the country of

the ringer schedule you want to use.

**Date Format** The format that the date is shown in:

**dd.mm.yyyy** e.g., 03.12.2011 for 3 December 2011 **mm.dd.yyyy** e.g., 02.17.2011 for 17 February 2011

**24-hour clock** Select the format for the time display:

On time is displayed in 24-hour format:

e.g., 18:15

Off time is displayed in 12-hour format:

e.g., 6:15 PM

**Sort Criteria Directory** Select whether your local directory should be sorted by first

names or surnames.

### Saving settings

▶ Click on **Save** to save the settings on this screen.

### **Local contacts**

This screen is for managing your local directory. All functions described here are also available via the phone's display menu ( $\rightarrow$  S. 47).

### Settings → System → Local Contacts



The entries in your local directory are displayed in alphabetical order with the contact name and the number you have defined as the default number.

### Dialling a number from the directory

- ightharpoonup Click on the phone symbol  $\mathscr{C}$  next to the number. The number is dialled via the phone's handsfree function.
- ▶ Click on to end the call or to interrupt the dialling.

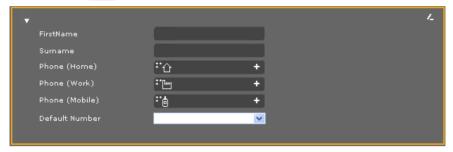
### Searching for an entry

In the search field in the top right, enter a name or part of a name and click on the magnifier symbol Q. All entries beginning with the entered string are displayed.

### Creating a new entry

▶ Click on the 

+ button to create a new entry.



- ▶ Enter the First name and Surname as well as the numbers for the contact. You can enter two private, business and/or mobile numbers each.
- ▶ If you have entered multiple numbers, select one of them as the **Default Number**.
- ▶ Click on ✓ to save the entry.

### Displaying an entry

▶ Click on the arrow ▶ in front of the name to display the entry in full.



▶ Click on the arrow ▼ in the top left to hide the contact details and return to the list.

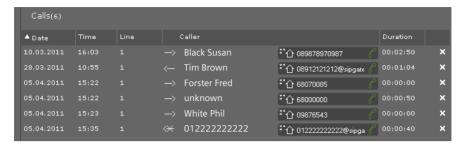
### **Editing the entry**

### Deleting the entry

▶ First click on ∠ and then on ∠ to delete the entry.

#### All calls

This screen is for managing your call lists. All features described here are also available via the phone's display menu ( $\rightarrow$  5. 44).



Time of the call/conference call.

Use ▼ ▲ to sort the list in ascending/descending order according to date.

Line VoIP account used to make the call.

Outgoing call made by you

Accepted call

Missed call

Caller

Name, if known, and number of the caller.

Call participant.

End the call/conference call with this participant.

**Duration** Time spent connected to this participant.

X Delete entry.

### Loading ringer tones

You can download ringer tones from the PC to the device's resource directory. The data on the PC must be in the following format:

Format	Size
WAV CCITT u-Law 8k mono	max. 40 KB

### Settings → System → Upload Tones



 Click on Browse next to Ringtone file. Navigate to the storage location of the sound files in the file system on the PC and select the required file.

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▶ Enter a Name for the ringer and click on Store.

#### Please note

You can change the ringtone for a connection using the Web configurator (user mode

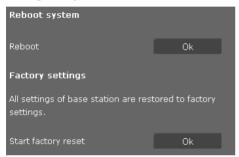
→ S. 92, administrator mode → S. 90).

### Rebooting and resetting to factory settings

Only available in administrator mode.

You may have to reboot your phone in certain operational situations, for instance to save changes you have made.

### Settings → System → Reboot and Reset



▶ Click on **OK** next to **Reboot** to reboot the system.

All phone settings can be reset to the **Factory settings**. This deletes all settings, lists and directory entries!

▶ Click on **OK** next to **Start factory reset** to reset the phone to the default settings.

#### Please note

You can also use the display menu or the reset button on the device's underside to reset the device ( > 5.64).

### Saving and restoring telephone data

Only available in administrator mode.

You can save data from your phone onto your PC and, if necessary, restore it back onto the phone.

#### Settings → System → Save and Restore



#### Transferring data from phone to PC

- ▶ Select which data you want to save:
  - Directory
  - Ring Tones
  - Phone settings (Configfile) (configuration file)
- ▶ Click **Save** to save the selected data to the PC and choose a storage location.

### Transferring data from PC to phone

- Use the Browse button to select the file you want from your PC's file system, or enter the complete path name of the file in the Transfer data from PC to device field.
- Click on Restore.

### **Updating firmware**

Only available in administrator mode.

Firmware updates are available from the website <u>www.bintec-elmeg.com</u> so you can ensure your phone is always up to date. You can find the current version of your firmware on the **Device** status screen (**5. 115**). Use this software for an automatic update via the hybird phone system. Do **not** use this software for a manual upgrade. For a manual upgrade please contact the bintec elmeg support.

Any PC connected to the phone will not be able to access the local network and the Internet during the firmware update.

### Settings → System → Firmware Update

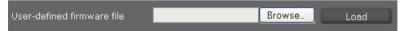
### **Updating firmware automatically**



- Select Yes for Automatic check for software updates and/or Automatic check for profile updates.
- ▶ Enter the Web address for the automatic update search in the **Data server** field.
- ▶ Click on **Update firmware** to start the search and to load the new firmware. The information is registered by the hybird via the regular DHCP data transmission.

#### **Updating manually**

▶ Download the new **firmware** from the Internet onto your PC and then open the firmware update screen.



- Select No for Automatic check for software updates and/or Automatic check for profile updates.
- ▶ Click on **Browse** and select the file from the file system on your PC.
- ▶ Click on **Load** to start the update process.

When the firmware update is started, the device first checks whether the prerequisites are in place for successfully downloading the firmware. A successful update is indicated by an advisory message.

### Saving settings

▶ Click on **Save** to save your settings on the screen.

# Checking the status of the phone

Only available in administrator mode.

You will find information about the status of the phone and diagnostic information in the **Status** menu.

#### **Device**

#### Status → Device

This screen shows general information about your phone.

### **IP Configuration**

**IP Address** The phone's current IP address within the local network.

MAC Address LAN The phone's device address.

MAC ID The device identifier. This consists of the MAC address and a four char-

acter provider identifier. This identifier is used for the automatic config-

uration.

Software

**Firmware Version** Version of the firmware currently loaded on the phone. You can down-

load updates of the firmware to your phone ( $\rightarrow$  5. 113).

#### VoIP status

List of all configured VoIP connections with the **Name**, **Status** and which connection is configured as the **Default Send Account**.

#### Date and time

Current **Time** and **Date** in the device and the date of the last synchronisation with the time server.

### System Log

#### Status → System Log

System events e.g., system start, assigning an IP address etc., are recorded in the system log. This screen shows the system log. The events are displayed with the **Date**, **Time** and **Message**. This information may be useful in the event of problems involving Customer Care.

- Click on Reload to update the display.
- Click on Delete all entries to delete the entries.

### SIP protocol

#### Status → SIP Protocol

SIP logging stores information about the set-up and disconnection of phone connections and about registering your phone.

This information is useful for diagnosing errors and can be of use to Customer Care for problem solving.

- ▶ Click on **Reload** to update the display.
- Click on Delete all entries to delete the entries.

### **PCAP logging**

### Status → PCAP Logging

On this screen you can create a PCAP log file and save it for analysis at a later stage. PCAP (Packet Capture) analyses the data traffic in the network at the phone-Ethernet interface. This recording is carried out for diagnostic purposes and should only be made if requested by service personnel.

- ▶ Click on **Start**. Every incoming or outgoing data packet to or from your phone is recorded.
- ▶ Click on **Stop** to stop recording.
- ▶ To save the PCAP file (pcapdump.pcap), click on **Store** and select a directory in the file system on your PC where the file should be stored.

#### Please note

- The information is recorded in a ring buffer that has limited storage capacity. If the buffer is full, the first packets will be overwritten and lost. You should therefore attempt to record scenarios that are as short as possible.
- This logging uses a lot of memory and CPU power and can negatively affect how the phone behaves (e.g., slowing the display screen, distorting the ringer etc.)

bintec elmeg Accessories

### **Accessories**

### Extension module each with 14 additional programmable keys

For elmeg IP120 T100 black 553000060

# **Service (Customer Care)**

You have questions? You can find help quickly in this User Manual and at <a href="https://www.bintec-elmeg.com">www.bintec-elmeg.com</a>. If you have further queries regarding your hybird phone system please contact the dealer you bought your phone system from.

### **Ouestions and answers**

If you have any queries about the use of your telephone, visit our website at <a href="https://www.bintec-elmeg.com">www.bintec-elmeg.com</a> for assistance.

# **Appendix**

### Caring for your telephone

Wipe the unit with a **damp cloth** or an **antistatic cloth**. Do not use solvents or microfibre cloths. **Never** use a dry cloth; this can cause static.

# Contact with liquid rianlge hinspace

If the device comes into contact with liquid:

- Unplug the power supply.
- 2 Allow the liquid to drain from the device.
- Pat all parts dry. Place the device (the keypad facing down) in a dry, warm place for at least 72 hours (not in a microwave, oven etc.).
- 4 Do not switch on the device again until it is completely dry.

When it has fully dried out, you will normally be able to use it again.

In rare cases, contact with chemical substances can cause changes to the telephone's exterior. Due to the wide variety of chemical products available on the market, it was not possible to test all substances.

### **Authorisation**

Voice over IP telephony is possible via the LAN interface (IEEE 802.3). Depending on your telecommunication network interface, an additional modem could be necessary. For further information please contact your Internet provider.

This device is intended for use worldwide. Use outside the European Economic Area (with the exception of Switzerland) is subject to national approval.

Country-specific requirements have been taken into consideration.

We, bintec elmeg GmbH, declare that this device meets the essential requirements and other relevant regulations laid down in Directive 1999/5/EC.

A copy of the 1999/5/EC Declaration of Conformity is available at this Internet address: www.bintec-elmeg.com



bintec elmeg

## **Using insert strips**

The phone is supplied with insert strips for the function keys. If you require more blank insert strips for the function keys, they are available as a PDF file at <a href="https://www.bintec-elmeg.com">www.bintec-elmeg.com</a>.

# Using Gigaset QuickSync – additional functions for the PC interface

You can synchronise your handset directory with Outlook. The **Gigaset QuickSync** program must be installed on your computer to do so. This program is available on the Internet at <u>www.bintec-elmeg.com</u>.

### **Specifications**

LAN	2 port LAN switch: 10 Mbit, 100 Mbit
Headset connections	corded
Power supply	100–240 V, ~50/60 Hz
Power over Ethernet	PoE, IEEE 802.3af, class 3
Power consumption (standby)	4.6 W
Environmental conditions in operation	±0°C to +45°C, 10% to 95% relative humidity
Language codecs	G.711 μ-law/a-law, G.722, G.726, G.729AB, iLbc
Quality of Service (QoS)	RSVP/DiffServ (RFC2474, RFC2475)
VoIP protocols	SIP (RFC3261, RFC2543), RTP
VoIP security	SRTP (RFC3711), TLS (RFC2246), SIPS
Internet protocols	IPv4 (RFC0791), IPv6(RFC2460)
Further protocols	STUN, ICE, TCP, DHCP

elmeg IP120

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Version 2, June 1991

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Also add information on how to contact you by electronic and paper mail.

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# Glossary

#### Α

#### **ADSL**

Asymmetric Digital Subscriber Line Special form of **DSL**.

#### ALG

**Application Layer Gateway** 

NAT control mechanism of a router.

Many routers with integrated NAT use ALG. ALG lets the data packets in a VoIP connection pass and adds the public IP address of the secure private network.

The router's ALG should be deactivated if the VoIP provider offers a STUN server or an outbound proxy.

See also: Firewall, NAT, Outbound proxy, STUN.

#### Authentication

Restriction of access to a network/service by using an ID and password to log in.

#### **Automatic redial**

Several attempts to call are made automatically when the line is busy. The number is adjustable.

#### В

#### **Block dialling**

Enter the complete phone number, and correct it if necessary. Then pick up the receiver or press the speaker key to dial the phone number.

#### **Broadband Internet access**

See DSL.

### **Buddy**

Subscriber with whom you exchange brief messages on the Internet in real time (chatting). See also: **Instant messaging**.

#### $\boldsymbol{C}$

#### Call divert

CD

Automatic diversion (CD) of a call to a different telephone number. There are three kinds of call divert:

- CDU, Call Divert Unconditional
- CDB, Call Divert Busy
- CDNR, Call Divert No Reply

#### Call swap

Call swap allows you to switch between two callers or between a conference and an individual caller without allowing the waiting caller to listen to the call.

### **Call waiting**

= CW. VoIP provider feature. A beep during a call indicates that another caller is waiting. You can accept or reject the second call. You can activate/deactivate the feature.

#### CD

#### Call divert

See Call divert.

#### Chatting

Form of communication on the Internet. During a chat, brief messages are exchanged between the communicating parties in real time. Chatting in this sense is understood to be a written form of communication.

#### Client

Application that requests a service from a server.

#### **CLIP**

### Calling Line Identification Presentation

Telephony feature. The number of the caller is transferred to the called party's phone display (if the caller activates this feature). The called party's phone must be compatible with CLIP and the feature must be enabled on the phone port.

#### Codec

#### Coder/decoder

Codec is a procedure that digitalises and compresses analogue voice before it is sent via the Internet, and decodes – i.e., translates into analogue voice – digital data when voice packets are received. There are different codecs, with differing degrees of compression, for instance. Both parties involved in the telephone connection (caller/sender and recipient) must use the

same codec. This is negotiated between the sender and the recipient when establishing a connection.

The choice of codec is a compromise between voice quality, transmission speed and the necessary bandwidth. A high level of compression, for example, means that the bandwidth required for each voice connection is low. However, it also means that the time needed to compress/decompress the data is greater, which increases execution time for data in the network and thus impairs voice quality. The time required increases the delay between the sender speaking and the recipient hearing what has been said.

#### COLP/COLR

Connected Line Identification Presentation/Restriction

Feature provided by a VoIP connection for outgoing calls.

COLP displays the phone number accepting the call on the calling party's display unit.

The number of the party accepting the call is different to the dialled number, e.g., if the call is diverted or transferred.

The called party can use COLR (Connected Line Identification Restriction) to prevent the number from appearing on the calling party's display.

#### Consultation call

You are on a call. With a consultation call, you interrupt the conversation briefly to establish a second connection to another participant. If you end the connection to this participant immediately, then this was a consultation call. If you switch to and fro between the first and second participants, it is called **call swapping**.

#### CW

Call waiting

See Call waiting.

#### D

#### **DHCP**

**Dynamic Host Configuration Protocol** 

Internet protocol that regulates the automatic assignment of **IP addresses** to **network subscribers**. The protocol is made available in the network by a server. A DHCP server can, for example, be a router.

The phone contains a DHCP client. A router that contains a DHCP server can assign the IP addresses for the phone automatically from a defined address block. This dynamic assignment means that several **network subscribers** can share one IP address, although they use it alternately and not simultaneously.

With some routers you can specify that the IP address for the phone is never changed.

#### Displayed name

VoIP provider feature. You can specify any name that is to be shown to the other party during a call instead of your phone number.

#### **DMZ** (Demilitarised Zone)

DMZ describes a part of a network that is outside the firewall.

A DMZ is set up, as it were, between a network you want to protect (e.g., a LAN) and a non-secure network (e.g., the Internet). A DMZ permits unrestricted access from the Internet to only one or a few network components, while the other network components remain secure behind the firewall.

#### DNS

**Domain Name System** 

Hierarchical system that permits the assignment of **IP addresses** to **domain names** that are easier to remember. This assignment has to be managed by a local DNS server in each (W)LAN. The local DNS server determines the IP address, if necessary by enquiring about superordinate DNS servers and other local DNS servers on the Internet.

You can specify the IP address of the primary/secondary DNS server.

See also: DynDNS.

#### Domain name

Name of one (several) Web server(s) on the Internet (e.g. www.bintec-elmeg.com. The domain name is assigned to the relevant IP address by DNS.

#### DSCP

Differentiated Service Code Point

See Quality of Service (QoS).

#### DSL

Digital Subscriber Line

Data transfer technology which allows Internet access over conventional phone lines. Prerequisites: DSL modem and the appropriate service offered by the Internet provider.

#### **DSLAM**

Digital Subscriber Line Access Multiplexer

The DSLAM is a switch cabinet in an exchange at which all subscriber connectors converge.

#### **DTMF**

**Dual Tone Multi-Frequency** 

Another description for dual tone multi-frequency dialling (DTMF).

#### **Dynamic IP Address**

A dynamic IP address is assigned to a network component automatically via **DHCP**. The dynamic IP address for a network component can change every time it registers or at certain time intervals.

See also: Fixed IP address.

#### **DynDNS**

#### Dynamic DNS

**DNS** is used to assign domain names and IP addresses. For **dynamic IP addresses** this service is now enhanced with Dynamic DNS. This permits the use of a network component with a dynamic IP address as a **server** on the **Internet**. DynDNS ensures that a service can always be addressed on the Internet under the same **domain name** regardless of the current IP address.

#### Ε

#### FCT

#### **Explicit Call Transfer**

Participant A calls participant B. The participant puts the connection on hold and calls participant C. Rather than connect everyone in a three-party conference, A now transfers participant B to C and hangs up.

#### **EEPROM**

Electrically Erasable Programmable Read-Only Memory

Memory building block in your phone with fixed data (e.g., default and customised settings) and data saved automatically (e.g., call list entries).

#### Ethernet network

Wired LAN.

Ethernet uses a base band cable for data transmission with a transmission rate of 10 or 100 Mbps or 1 Gbps.

#### F

#### Firewall

You can use a firewall to protect your network against unauthorised external access. This involves combining various measures and technologies (hardware and/or software) to control the flow of data between a private network you wish to protect and an unprotected network (e.g., the Internet).

See also: NAT.

#### **Firmware**

Device software in which basic information is saved for the functioning of a device. To correct errors or update the device software, a new version of the firmware can be loaded into the device's memory (firmware update).

#### Fixed IP address

A fixed IP address is assigned to a network component manually during network configuration. Unlike a **dynamic IP address**, a fixed IP address never changes.

#### Flat rate

System of billing for an Internet connection. The Internet service provider charges a set monthly fee. There are no additional charges for the duration of the connection or number of connections.

#### Fragmentation

Data packets that are too big are split into smaller packets (fragments) before they are transferred. They are put together again when they reach the recipient (defragmented).

#### **Full duplex**

Data transmission is a mode in which data can be sent and received at the same time.

#### G

#### G.711 a law, G.711 µ law

Standard for a codec.

G.711 delivers a very good voice quality that corresponds to that in the ISDN fixed line. As there is little compression, the necessary bandwidth is around 64 kbit/s per voice connection, but the delay caused by coding/decoding is only approx. 0.125 ms.

"a law" describes the European standard and " $\mu$  law" describes the North American/Japanese equivalent.

#### G.722

Standard for a codec.

G.722 is a **broadband** language codec with a bandwidth of 50 Hz to 7 kHz, a net transmission rate of 64 kbit/s per language connection and integrated speech pause recognition and comfort noise generation (silence suppression).

G.722 delivers very good voice quality. A higher sampling rate provides clearer and better voice quality than other codecs and enables a speech tone in High Definition Sound Performance (HDSP).

#### G.726

Standard for a codec.

G.726 delivers a good voice quality. It is inferior to the quality with codec **G.711** but better than with **G.729**.

#### G.729A/B

Standard for a codec.

The voice quality is more likely to be lower with G.729A/B. As a result of the high level of compression, the necessary bandwidth is only around 8 kbit/s per voice connection, but the delay is around 15 ms.

#### Gateway

Connects two different **networks**, e.g., a router as an Internet gateway.

For phone calls from **VoIP** to the telephone network, a gateway has to be connected to the IP network and the telephone network (gateway/VoIP provider). It forwards calls from VoIP to the telephone network as required.

#### Gateway provider

See SIP provider.

#### Global IP address

See IP address.

#### **GSM**

Global System for Mobile Communication

Originally, a European standard for mobile networks. GSM can now be described as a world-wide standard. However, in the USA and Japan, national standards were previously more frequently supported.

#### Н

#### Headset

Combination of microphone and headphone. A headset makes using speaker mode more convenient. Headsets that can be connected to the telephone via a cable are available.

### HTTP proxy

Server via which **network subscribers** can process their Internet traffic.

#### Hub

Connects several **network subscribers** in one **infrastructure network**. All data sent to the hub by one network subscriber is forwarded to all network subscribers.

See also: Gateway, Router.

I

#### IEEE

Institute of Electrical and Electronics Engineers

International body that defines standards in electronics and electrical engineering, concerned in particular with the standardisation of LAN technology, transmission protocols, data transfer rate and wiring.

#### Infrastructure network

Network with central structure: All network subscribers communicate via a central router.

#### Instant messaging

Service that uses a client program to allow chatting in real time, i.e., to send brief messages to other subscribers on the Internet.

#### Internet

Global WAN. A series of protocols known as TCP/IP have been defined for exchanging data.

All **network subscribers** are identifiable by an **IP address**. **DNS** assigns a **domain name** to the **IP address**.

Important services on the Internet include the World Wide Web (WWW), e-mail, file transfer and discussion forums.

#### Internet service provider

Enables access to the Internet for a fee.

#### Internet telephony

Voice over IP.

#### IP (Internet Protocol)

TCP/IP protocol on the **Internet**. IP is responsible for the addressing of subscribers in a **network** using **IP addresses**, and routes data from a sender to the recipient. IP determines the paths (routing) along which the data packets travel.

There are standard IPv4 and IPv6 protocols; the essential difference is the structure of the IP addresses.

#### IP address

A unique address for a network component within a network based on the TCP/IP protocols (e.g., LAN, Internet). On the **Internet**, domain names are usually assigned instead of IP addresses. **DNS** assigns the corresponding IP address to the domain name.

The IPv4 IP address has four parts (decimal numbers between 0 and 255) separated by full stops (e.g., 230.94.233.2).

The IP address is made up of the network number and the number of the **network subscriber** (e.g., phone). Depending on the subnet mask, the first, second or third part makes up the network number and the rest of the IP address addresses the network component. The network number of all the components in any one network must be identical.

IP addresses can be assigned automatically with DHCP (dynamic IP addresses) or manually (static IP addresses).

See also: DHCP.

### IP pool range

Range of IP addresses that the DHCP server can use to assign dynamic IP addresses.

#### L

#### LAN

Local Area Network

Network with a restricted physical range. A LAN can be wireless (WLAN) and/or wired (Ethernet)

#### IDAP

Lightweight Directory Access Protocol

Service for managing directories across a network.

LDAP is used to store and access information about individuals who are part of an organisation (e.g., employees).

#### Local IP address

The local or private IP address is the address for a network component in the local network (LAN). The network operator can assign any address he or she wants. Devices that act as a link from a local network to the Internet (gateway or router) have a public and a private IP address.

See also IP address.

#### Local SIP port

See SIP port/Local SIP port.

#### М

#### **MAC** address

Media Access Control address

Hardware address by means of which each network device (e.g., network card, switch, phone) can be uniquely identified worldwide. It consists of six parts (hexadecimal numbers) separated by a "-" (e.g., 00-90-65-44-00-3A).

The MAC address is assigned by the manufacturer and cannot be changed.

#### Mbps

Million bits per second

Unit of the transmission speed in a network.

#### MRU

Maximum Receive Unit

Defines the maximum user data volume within a data packet.

#### MTU

Maximum Transmission Unit

Defines the maximum length of a data packet that can be carried over the network at a time.

#### Music on hold

Music is played while you are making a **consultation call** or **call swapping**. The waiting participant hears music while on hold.

#### Ν

#### NAT

**Network Address Translation** 

Method for converting (private) **IP addresses** to one or more (public) **IP** addresses. With NAT, the IP addresses of **network subscribers** (e.g., VoIP phones) in a **LAN** can be hidden behind a joint IP address for the **router** in the **Internet**.

VoIP telephones behind a NAT router cannot be reached by VoIP servers (on account of the private IP address). To "bypass" NAT it is possible to either use **ALG** in the router, **STUN** in the VoIP telephone or an **outbound proxy** for the VoIP provider.

If an outbound proxy is made available you must allow for this in the VoIP settings for your phone.

#### Network

Group of devices. Devices can be connected in either wired or wireless mode.

Networks can also differ in range and structure:

- Range: Local networks (LAN) or wide-area networks (WAN)
- Structure: Infrastructure network or ad hoc network

#### Network subscriber

Devices and PCs that are connected to each other in a network, e.g., servers, PCs and phones.

#### 0

#### Outbound proxy

Alternative NAT control mechanism to STUN and ALG.

Outbound proxies are implemented by the VoIP provider in firewall/NAT environments as an alternative to a SIP proxy server. They control data traffic through the firewall.

Outbound proxy and STUN servers should not be used simultaneously.

See also: STUN and NAT.

#### Ρ

#### PIN

Personal Identification Number

Protects against unauthorised use. When the PIN is activated, a number combination has to be entered to access a protected area.

#### **Port**

Data is exchanged between two applications in a **network** across a port.

### Port forwarding

The **Internet** gateway (e.g., your router) forwards data packets from the Internet to the **port** that the data is intended for. This allows servers in the **LAN** to offer services on the Internet without you needing a public IP address.

#### Port number

Indicates a specific application of a **network subscriber**. Depending on the setting in the **LAN**, the port number is permanently assigned or else it is newly assigned with each access.

The combination of **IP address/port** number identifies the recipient or sender of a data packet within a network.

#### Prepare dialling

See Block dialling.

#### Private IP address

See Public IP address

#### **Protocol**

Describes the agreements for communicating within a **network**. It contains rules for opening, administering and closing a connection, about data formats, time frames and possible error handling.

#### Proxy/Proxy server

Computer program that controls the exchange of data between **client** and **server** in computer networks. If the phone sends a query to the VoIP server, the proxy acts as a server towards the phone and as a client towards the server. A proxy is addressed via the **IP** address/domain name and port.

#### **Public IP address**

The public IP address is the address for a network component on the Internet. It is assigned by the Internet service provider. Devices that act as a link from a local network to the Internet (gateway, router) have a public and a local IP address.

See also: IP address, NAT.

#### Q

#### Quality of Service (QoS)

Describes the Quality of Service in communication networks. Differentiations are made between various Quality of Service classes.

QoS influences the flow of data packets on the Internet, e.g., by prioritising data packets, reserving bandwidth and optimising data packets.

In VoIP networks, QoS influences the voice quality. If the whole infrastructure (router, network server etc.) has QoS, the voice quality is better, i.e., fewer delays, less echoing, less crackling.

#### R

#### **RAM**

#### Random Access Memory

Memory in which you have reading and storage rights. Items such as melodies and screen pictures are saved in the RAM after you have loaded them onto the phone via the Web configurator.

### Registrar

The registrar manages the **network subscribers'** current IP addresses. When you register with your VoIP provider, your current IP address is saved on the registrar. This means you can also be reached when on the move.

#### **ROM**

**Read Only Memory** 

A type of memory that can only be read.

#### Router

Routes data packets within a network and between different networks via the quickest route. Can connect **Ethernet networks** and WLAN. Can be the **gateway** to the Internet.

#### Routing

Routing is the transfer of data packets to another subscriber in your network. On their way to the recipient, the data packets are sent from one router to the next until they reach their destination.

If data packets were not forwarded in this way, a network like the Internet would not be possible. Routing connects the individual networks to this global system.

A router is a part of this system; it transfers data packets both within a local network and from one network to the next. Transfer of data from one network to another is performed on the basis of a common protocol.

#### RSS feed

Really Simple Syndication (also Rich Site Summary)

Provision of data in RSS format. RSS is an Internet service that summarises an Internet page in a short paragraph and includes a link to the original page. Users can subscribe to an RSS feed and receive automatically updated information.

#### **RTCP**

Real-Time Control Protocol

Is used to control the RTP protocol. The RTCP protocol is a control protocol and therefore knows which of the transferred RTP sessions belong together.

#### RTCP port

(Local) port by means of which voice data packets are sent and received for VoIP.

#### RTP

**Real-Time Transport Protocol** 

Global standard for transferring audio and video data. Often used in conjunction with UDP. In this case, RTP packets are embedded in UDP packets.

#### S

#### Server

Makes a service available to other **network subscribers** (**clients**). The term can indicate a computer/PC or an application. A server is addressed via the **IP address/domain name** and **port**.

#### **SIP (Session Initiation Protocol)**

Signalling protocol independent of voice communication. Used for establishing and ending a call. It is also possible to define parameters for voice transmission.

#### SIP address

See URI.

### SIP port/Local SIP port

(Local) port by means of which SIP signalling data is sent and received for VoIP.

#### SIP provider

See VoIP provider.

#### SIP proxy server

IP address of your VoIP provider's gateway server.

#### Static IP address

See Fixed IP address.

#### **STUN**

Simple Transversal of UDP over NAT

NAT control mechanism.

STUN is a data protocol for VoIP telephones. STUN replaces the private IP address in the VoIP telephone data packets with the public address of the secure private network. To control data transfer, a STUN server is also required on the Internet. STUN cannot be implemented with symmetric NATs.

See also: ALG, Firewall, NAT, Outbound proxy.

#### Subnet

Segment of a network.

#### Subnet mask

**IP addresses** consist of a fixed line network number and a variable subscriber number. The network number is identical for all **network subscribers**. The size of the network number part is determined in the subnet mask. In the subnet mask 255.255.255.0, for example, the first three parts of the IP address are the network number and the last part is the subscriber number.

#### Symmetric NAT

A symmetric NAT assigns different external IP addresses and port numbers to the same internal IP addresses and port numbers – depending on the external target address.

#### Т

#### **TCP**

Transmission Control Protocol

**Transport protocol**. Session-based transmission protocol: it sets up, monitors and terminates a connection between sender and recipient for transporting data.

#### TLS

**Transport Layer Security** 

Protocol for encrypting data transmissions on the Internet. TLS is a superordinate **transport protocol**.

#### Transmission rate

Speed at which data is transmitted in the **WAN** or **LAN**. The transmission rate is measured in data units per unit of time (Mbit/s).

#### Transport protocol

Controls data transport between two communication partners (applications).

See also: UDP. TCP. TLS.

### U

#### UDP

**User Datagram Protocol** 

**Transport protocol**. Unlike **TCP**, **UDP** is a non session-based protocol. UDP does not establish a fixed connection. The recipient is solely responsible for making sure the data is received. The sender is not notified about whether it is received or not.

#### URI

Uniform Resource Identifier

Character sequence for identifying resources (e.g., e-mail recipient, www.bintec-elmeg.com, files).

On the **Internet**, URIs are used as a unique identification for resources. URIs are also described as SIP addresses.

URIs can be entered in the phone as a number. By dialling a URI, you can call an Internet subscriber with VoIP equipment.

#### URL

Universal Resource Locator

Globally unique address of a domain on the Internet.

A URL is a subtype of the **URI**. URLs identify a resource by its location on the **Internet**. For historical reasons the term is often used as a synonym for URI.

#### User ID

See User identification.

#### User identification

Name/number combination for access, e.g., to your VoIP account.

#### V

#### Voice codec

See Codec.

#### VolP

Voice over Internet Protocol

Calls are no longer established and transmitted via the telephone network, but via the **Internet** (or other IP networks).

#### VoIP provider

A VoIP, SIP or **gateway provider** is an Internet service provider that provides a **gateway** for Internet telephony. As the phone works with the SIP standard, your provider must support the SIP standard.

The provider routes calls from VoIP to the telephone network (analogue, ISDN and mobile) and vice versa.

#### W

#### WAN

Wide Area Network

Wide-area network that is unrestricted in terms of area (e.g., Internet).

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